



WSC38

OTTAWA, CANADA
AUGUST 7-11, 2024

The 38th Annual World Service Conference
of Debtors Anonymous

Delegate Registration Packet

<https://debtorsanonymous.org/fellowship-services/world-service-conference/>

The Debtors Anonymous World Service Conference

The World Service Conference (WSC) is the annual business meeting of Debtors Anonymous. It is where General Service Representatives (GSRs), Intergroup Service Representatives (ISRs), and the General Service Board (GSB) Trustees gather to review the state of the D.A. Fellowship, work on topics like new D.A. literature concepts and new outreach methods, and vote on important issues affecting D.A. All registered D.A. groups, including Intergroups, may send one representative to the WSC.

Registering for this conference is a yearlong commitment to attend all the required sessions of the Conference Weekend, and then monthly business meetings of the Committee and Caucus, that you sign up for. Bring your availability for conference calls for the next year to the World Service Conference so you can make an informed commitment for Committee participation.

This document contains the information delegates need to register for the Conference and provides information that will help groups prepare for sending a representative to the Conference. In section 7 of this document you will find a sample spending plan that your group can use, even if not applying for the John H. Scholarship Fund.

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1. Important Dates and Deadlines

May 3, 2024

John H. Scholarship application deadline

May 17, 2024

John H. Scholarship recipients notification or earlier

June 15, 2024

Pre-Conference orientation call

July 5, 2024

Early Conference registration discount deadline

July 6, 2024

Hotel reservation deadline

July 26, 2024

Conference registration final deadline

Guest registration for Fellowship Day and Gala Dinner deadline

2. Pre-Conference Orientation Call

A live information session will be held to prepare delegates for the conference and for service following the conference. This will be recorded and posted to the website.

Date

June 15, 2024 – 9 AM PDT, Noon EDT, 5 PM BST

Access

Dial-in number: (605) 472-5540

Access code: 617093

For international numbers and online access, visit debtorsanonymous.org/call-in-access

Attendees may want to listen to recorded pre-Conference orientation calls from June 17, 2023, here is the link:

<https://debtorsanonymous.org/2022-23-fellowship-wide-calls/>

3. Transportation

3.1 Transportation to and from Ottawa

Travel requirements depend on your country of origin and the countries you are traveling to or through. If traveling through the United States, check with the United States Department of State (state.gov) for VISA or other entry requirements.

The COVID requirements for traveling Internationally vary depending on country of origin and its laws and regulations. These rules change frequently, and it is up to each individual delegate to inform themselves and adhere to any requirements. These may include vaccination status and/or testing prior to entering a specific country.

Check your country's governing regulatory agency or State Department for other requirements.

Each member must determine their requirements individually. Neither the Board nor the D.A. Office will be addressing travel requirements by email or phone call.

3.2 Air Transportation discount codes:

Air Canada offers conference discounts to Canadian events. WSC38 is registered and discounts of 5 to 10% (depending on fare type) are available with the use of this code:

| | |
|-----------------------------------|-----------------|
| Air Canada Promotion Code: | QGPWQZQ1 |
|-----------------------------------|-----------------|

Bookings must be made via either www.aircanada.com or via a travel agency licensed to sell Air Canada. Star Alliance partners are included provided the flights are booked using the AC identifier for any code-shared operations (e.g. United Airlines, Lufthansa, etc.). The registration of WSC38 with Air Canada is provided as a courtesy to delegates and does not imply an endorsement of their aviation services.

Applicable Rules for the Air Canada promotion code:

- The booking is to be made to the following city: Ottawa, YOW (CA)
- The travel period begins Tuesday, July 30, 2024 and ends Sunday, August 18, 2024.
- Travel is valid on any day of the week. For North America a discount of 5% applies on standard fares, 10% on flex fares & higher. For International Travel the discount is 10% on standard fares & higher.

3.3 Rail Transportation discount codes:

Via Rail Canada is offering a discount code of 10% on Economy, Economy Plus, Business, Business Plus and Sleeper Fares. Subject to the conditions and restrictions of the fare plan to which the additional discount is being applied.

| | |
|---------------------------------|-------|
| Via Rail Canada Promotion Code: | 15568 |
|---------------------------------|-------|

Bookings must be made via either www.viarail.ca or via a travel agency licensed to sell Via Rail Canada.

- VALID: July 29 2024 to August 18th 2024
- TERRITORY: From all stations throughout the VIA system to Ottawa and return.
- RESTRICTIONS: Fare applies to a maximum of two passengers per booking.
- DISCOUNT: 10% off the best available fare in Economy, Economy Plus, Business, Business Plus, Sleeper class. "Subject to the conditions and restrictions of the fare plan to which the additional discount is being applied."
- EXCEPTION: Discount does not apply in any Escape fares and Prestige Class.
- IDENTIFICATION: Participants must enter the event's VIA convention discount code 15568 as a Corporate code.

The registration of WSC38 with Via Rail Canada is provided as a courtesy to delegates and does not imply an endorsement of their rail and bus services.

3.4 Transportation to and from the Brookstreet Hotel

The Brookstreet Hotel and Conference Centre is located at:

525 Legget Drive, Ottawa, ON K2K 2W2

This is about a 25 to 30 minute drive from the Ottawa International Airport and about 20 minutes from the Ottawa Train Station.

Options for ground transportation from the airport include:

- OC Transpo (local transit) \$3.85 fare. Bus 97 / Train 1 / Bus 64 (Note: two transfers and will take about 90 minutes). Cash, tap or Presto Card. Bus steps between pillars 13 and 16 on the outer curb.
- RideShare Apps (Lyft or Uber). Surge pricing could be in effect. Estimated cost is \$35 to \$45 CAD one way. **Download the app in advance.** Pick up location is between pillars 12 and 13 on the outer curb.
- Local Taxi Service. Rates are identical for all cabs and are based on time and kilometres travelled. Estimated cost is \$61 to \$64 CAD one way. **The queue forms outside the centre door. Fully accessible vehicles are available upon request - please speak to the on-site attendant.**

For your safety, please only use airport authorized transportation services. Do not accept rides from drivers approaching you in the airport terminal. Rideshare arrangements should be made via the appropriate app. Taxi services will have an Ottawa airport license visible on the vehicle.

4. Lodging

The Brookstreet Hotel and Conference Centre is located at 525 Legget Drive, Ottawa, ON K2K 2W2. To obtain our special pricing, hotel bookings should be made using this portal only or by calling the hotel at the number listed at the bottom of this page:

<https://bookings.travelclick.com/13193?groupID=3834180>

Rates

| Room Type | Rate in CAD | Tax rate | Rate for 4 nights (estimated) | |
|---------------|-------------|----------|-------------------------------|---------------|
| 1 King bed | 199.00 \$ | 18.65% | 944.45 \$CAD | 695.16 \$USD* |
| 2 Double beds | 199.00 \$ | 18.65% | 944.45 \$CAD | 695.16 \$USD* |

*Sample exchange rate used as determined via the market on 25 March 2024. The rate changes daily.

$$1 \text{ CAD} = 0.736014 \text{ USD} / 1 \text{ USD} = 1.35867 \text{ CAD}$$

Reservations

Conference delegates must make their own hotel reservations via the above online booking portal or by phone:

- Phone: +1-888-826-2220 (Toll-free from Canada and the United States) 8:30 a.m. to 5:30 p.m. Monday through Friday (Eastern Daylight Time) UTC-4
- Phone: To hotel directly: +1-613-271-1800

If you have questions for the hotel you may also contact them via email at: reservations@brookstreet.com

Discount code

When making phone or email reservations give the conference name:
Debtors Anonymous Meeting and Room Block Code: **230238THAN**

Deadline for reservations

The hotel guarantees rates and room availability for reservations for the block of rooms before July 6, 2024.

[Special Note - Using a debit card when booking on the portal link:](#)

Due to the variety of debit card products in the international market, some debit cards are not accepted through the reservation portal depending on which institution issued the card. Please contact the hotel directly to make your reservation should you encounter challenges.

Debit card payment

A debit card can be used to secure your room. The actual card must be presented at check-in for all charges that covers the entire cost of your stay.

When paying with a debit card or similar the card **MUST be provided at check out at the Front Desk for any held funds to be released for you.**

Incidental room charges

The default setting will be no incidental charges allowed to your room. Incidental expenses can be paid for at the outlet/property venue at the time of purchase. If, however, at check-in, you request incidental expenses to be charged to your room, this requires a deposit of \$400 which will be initiated against your debit card, in addition to the room night fees. **You MUST check out in person at the Front Desk so this hold amount can be released for you.**

Cancellation policy

Guests must cancel 24 hours prior to check-in (by 4 p.m. the day prior), or 1 night room and tax will be charged. Also, if a guest leaves early from a confirmed multi-night booking, one (1) night room and tax will be charged.

Double occupancy and roommates

Delegates looking for roommates can email the Host Committee at maryannb2024@gmail.com to get assistance in finding a roommate to share a room with two queen sized beds..

If you desire double occupancy, you are responsible for finding your own roommate and making your own arrangements with the roommate (and the hotel) as to how the hotel bill will be paid. **If you have a roommate, whichever one of you checks in first will be obligated to pay the full room charges.**

The hotel will charge an additional \$25.00CAD per night per person (plus tax) for triple and quad occupancy or for pets.* (A refundable deposit of CAD 250 is required for pets).

*Service Animals with documentation are exempt from the above charges and policies.

Disclaimer: Although the Host Committee will try to assist delegates looking for roommates, the Host Committee, the GSB, the GSO, and the BROOKSTREET HOTEL

AND CONFERENCE CENTRE are not responsible or liable for the selection of roommates.

Extra room nights before or after the Conference.

The Conference room rates of \$199+tax CAD* per room per night will be provided to Conference attendees for three days before and three days after the Conference, subject to room availability. The extra days are listed on the reservation site, or you can call the hotel reservation line at:

- Phone: +1-888-826-2220 (Toll-free from Canada and the United States) 8:30 a.m. to 5:30 p.m. Monday through Friday (Eastern Daylight Time) UTC-4
- Phone: To hotel directly: +1-613-271-1800

and mention the discount code **230238THAN** to book extra nights. If you have any difficulty reserving extra nights, please email: 2024WSC@debtorsanonymous.org.

*Hotel prices are in Canadian dollars. The amount in your preferred currency will vary depending on the daily exchange rate.

Hotel Amenities

Fitness Centre with Gym / Workout Room, Wireless internet access throughout all bedrooms, Business Centre with Internet Access ,Dry Cleaning/Laundry Service sent out for cleaning, Indoor and outdoor pools, Golf (cost)

Spa facilities (cost) <https://www.brookstreethotel.com/au-naturel-spa>

Free parking for registered guests attending WSC38. A parking card will be provided.

Accessibility

If you use a wheelchair, have mobility challenges or have other accessibility requirements for which you need assistance, contact 2024WSC@debtorsanonymous.org.

Area Pharmacies, Grocery Stores & Gas Stations Area amenities

The nearest pharmacy is IDA about 800 metres from the hotel. The Shirin Market Grocers is also 800 metres from the hotel. A Shoppers Drug Mart is located 2 km from the hotel. Sobeys Grocery Store is just over 2 km from the hotel. The hotel offers a local shuttle service for area stores. The two nearest gas stations are Shell and Esso, both about 800 metres from the hotel. Ask when you arrive at the hotel for more information and precise directions.

5. Meals

Great care has been taken to select menu items that appeal to most delegates. Additional attention has been made to vegan and gluten free options.

The Conference meal plan is included in the Registration Fee and is not optional. There is no possibility to opt out of the meal plan.

The plan includes:

- 4 breakfasts: Thursday, Friday, Saturday, Sunday
- 3 lunches: Thursday, Friday, Saturday
- 2 dinners: Wednesday and Thursday

The plan excludes:

- 1 dinner: Friday. Delegates arrange for their own dinner on Friday.
- 1 dinner: The Saturday dinner is part of the Gala event and is not included in the registration price. Additional guests may also purchase a ticket for this event, for which a separate fee is required (see section 6.4).

In general, meals are served buffet style, with vegetarian, vegan and gluten free selections at each meal. If you have special dietary needs that may not be met by the Conference meals, you may want to include extra meal funds in your spending plan. Note that each hotel room does have a small refrigerator and a coffee maker.

6. Conference

6.1 General Information

The Conference takes place directly at the Brookstreet Hotel in Ottawa, Canada.

Fee

| Dates | Fee |
|---|----------------|
| If Registered Before or on July 5, 2024 | 936.00 \$USD* |
| If Registered on or After July 6, 2024 | 1036.00 \$USD* |

*As D.A. GSO is located in the United States, conference fees are determined in US Dollars (USD) to facilitate payment to the D.A. accounts.

Conference fee includes:

- Meals during the Conference (See Section 5)

Conference fee excludes:

- Fellowship Day and Gala Dinner
- Hotel expenses
- Incidentals including spa, golf, minibar expenses and room service.
- Travel and insurance expenses

Conference Literature & Material

Delegates must bring to the Conference the following materials:

- The Conference Binder is accessible via a shared Google Drive or to be downloaded to your device at home prior to arriving at the conference. Delegates will receive the link by email several days prior to the conference. This document is about 200 pages with 11 Sections and 8 Appendices.
- A digital edition of the Debtors Anonymous Manual for Service (DAMS) Delegates will receive the URL link to the DAMS by email a few weeks prior to the Conference. One hard copy will be available to each committee and caucus of the WSC.
- All delegates should bring their own personal D.A. and A.A. Literature for use as reference as needed in Committee and Caucus work.
- D.A. literature will be available for sale on Fellowship Day.

Delegates pick up their Conference materials at the WSC Registration Table in the lobby of the Brookstreet Hotel (follow signage). Registration will be open Wednesday, August 2, from 12 noon to 10 p.m.

Mentors to new delegates

If you are attending WSC for the first time, you may ask to be paired with a mentor to guide you through the experience.

Any returning delegate may be a mentor to a new delegate.

Please communicate your interest in having a mentor or being a mentor in section E of the Registration form.

6.2 Committees & Caucuses

When attending the World Service Conference and throughout the year that follows, every GSR and ISR serves on a Conference Committee. This includes attending all sessions of your Committee during the Conference and continuing the work of your committee in monthly teleconferences and various email and phone communications during the conference year that follows.

In preparation for this, please consider which committee you feel offers the best opportunity for your service to D.A. For some returning delegates, rotating to a new committee provides the highest service to the D.A. Fellowship. For others, returning to a committee provides a sense of continuity and accomplishment. In addition to serving on a committee, you may also serve on one caucus.

Please include the name of the Committee and Caucus on which you wish to serve in section B of the Registration form.

Descriptions of Committees and Caucuses can be found here:

<https://debtorsanonymous.org/fellowship-services/world-service-conference/>

WSC COMMITTEES (10)

- B.D.A. COMMITTEE (B.D.A.)
- CONFERENCE COMMITTEE (CC)
- FELLOWSHIP COMMUNICATIONS COMMITTEE (FCC)
- HOSPITALS, INSTITUTIONS, AND PRISONS COMMITTEE (HIP)
- INTERNATIONAL COMMITTEE (IC)
- LITERATURE COMMITTEE (LIT)
- PUBLIC INFORMATION COMMITTEE (PI)
- RESOURCE DEVELOPMENT COMMITTEE (RDC)
- TECHNOLOGY COMMITTEE (TECH)
- UNDERSERVED AND UNDER-REPRESENTED OUTREACH COMMITTEE (UUOC)

WSC CAUCUSES (2)

- INTERGROUP CAUCUS (IG)
- SPIRITUALLY SUSTAINABLE EARNING CAUCUS (SSEC)

6.3 Preliminary Conference Schedule

A preliminary version of the Conference schedule is shown on the next page. This is subject to change and the final one will be available for you when you arrive.

Voting occurs on the Saturday and Sunday convocations. These sessions are where issues that affect the Fellowship will be considered, and decisions will be made. Attendance is mandatory.

Delegates are asked to arrange their return travel to be able to attend the entire Sunday Convocation (from 8:30 am to 12:00 noon).

Note: For US bound passengers on direct flights to the USA departing Ottawa, United States Immigration and Customs are pre-cleared before boarding the aircraft. They recommend allowing a minimum of two (2) hours before your flight departure time to allow for these formalities. <https://www.cbp.gov/travel/preclearance>

The Ottawa International Airport (YOW) is a supported location for the U.S. Mobile Passport Control App (MPC) operated by the U.S. Customs and Border Patrol (CBP). "MPC supports U.S., Canadian, and Visa Waiver Country passports and Lawful Permanent Resident cards." To download this app please visit the appropriate App Store supported by your device. Look for the 'CBP Mobile Passport Control' application.

This information is provided as a courtesy for WSC delegates and no endorsement of these services and apps is implied.

Preliminary Conference Schedule*

| Wednesday, August 7, 2024 | | |
|---------------------------|------------|--|
| 12:00 noon | 10:00 p.m. | Conference Registration |
| 1:00 p.m. | 2:30 p.m. | Technology Training |
| 3:00 p.m. | 4:30 p.m. | Finance Presentation and Q & A |
| 4:30 p.m. | 5:45 p.m. | Dinner |
| 6:00 p.m. | 9:00 p.m. | Conference Opening and Orientation; WSC Committee and Caucus Reports |
| 9:15 p.m. | 10:45 p.m. | Caucus Meetings |
| 9:15 p.m. | 10:15 p.m. | D.A. meeting and open Twelve-Step meeting |
| Thursday, August 8, 2024 | | |
| 6:30 a.m. | 7:30 a.m. | Conscious Contact / D.A. meeting |
| 7:00 a.m. | 8:15 a.m. | Breakfast |
| 8:30 a.m. | 11:00 a.m. | General Session: GSB Reports |
| 11:00 a.m. | 12:00 noon | General Session: Open Forum |
| 12:00 noon | 1:00 p.m. | Lunch |
| 1:00 p.m. | 2:00 p.m. | General Session: Open Forum (cont.) |
| 2:00 p.m. | 2:15 p.m. | Break |
| 2:15 p.m. | 3:15 p.m. | Caucus Meetings |
| 2:15 p.m. | 3:15 p.m. | D.A. meeting and open Twelve-Step meeting |
| 3:30 p.m. | 5:00 p.m. | Committee Meetings |
| 5:00 p.m. | 6:15 p.m. | Dinner |
| 6:15 p.m. | 7:00 p.m. | General Service Board Open Meeting |
| 7:00 p.m. | 9:30 p.m. | Committee Meetings |
| Friday, August 9, 2024 | | |
| 6:30 a.m. | 7:30 a.m. | Conscious Contact / D.A. meeting |
| 7:00 a.m. | 8:15 a.m. | Breakfast |
| 8:30 a.m. | 12:00 noon | Committee Meetings |
| 11:30 a.m. | 12:00 noon | Committee Chairs meet with each other |
| 12:00 noon | 1:00 p.m. | Lunch (includes Meet-the-Trustees tables) |
| 1:15 p.m. | 4:45 p.m. | Committee Meetings |
| 5:00 p.m. | 6:30 p.m. | Caucus Meetings |
| 5:30 p.m. | | Committees / Caucuses submit motions and recommendations to GSB |
| | | Dinner on your own / Free time |
| 7:00 p.m. | 8:00 p.m. | D.A. meeting |
| 9:00 p.m. | 10:00 p.m. | D.A. meeting and open Twelve-Step meeting |
| | | |

| Saturday, August 10, 2024 | | |
|---------------------------|------------|--|
| 6:30 a.m. | 7:30 a.m. | Conscious Contact / D.A. meeting |
| 7:00 a.m. | 8:15 a.m. | Breakfast |
| 7:00 a.m. | 8:30 a.m. | Credentialing |
| 8:30 a.m. | 12:00 noon | Convocation (all delegates) |
| 12:00 noon | 1:15 p.m. | Lunch with Speaker Share |
| 1:30 p.m. | 5:45 p.m. | Fellowship Day |
| 6:00 p.m. | 11:00 p.m. | Gala Dinner with Keynote Speaker / Talent Show / Dance |
| Sunday, August 11, 2024 | | |
| 6:30 a.m. | 7:30 a.m. | Conscious Contact / D.A. meeting |
| 7:00 a.m. | 8:15 a.m. | Breakfast |
| 7:00 a.m. | 8:30 a.m. | Credentialing |
| 8:30 a.m. | 12:00 noon | Convocation and closing (all delegates) |

*Schedule subject to change.

6.4 Fellowship Day and Gala Dinner

The Fellowship Day and Gala Dinner will take place on Saturday August 10, 2024.

Fee

| Activity | Fee | |
|--|--------------|--------------|
| Fellowship Day Sessions (suggested) | 20.00 \$CAD | 15.00 \$USD |
| Fellowship Day Lunch (included for delegates) | 55.00 \$CAD* | 39.00\$USD* |
| Gala Dinner (Keynote Speaker, Talent Show and Dance) | 88.00 \$CAD* | 64.00 \$USD* |

*Lunch and dinner prices include meal, beverage, HST, service fee and gratuity.

No guest will be turned away from the sessions on Fellowship Day for lack of funds, but the Lunch and Dinner must be paid for by the attendee. (Note: lunch is included for GSR/ISR delegates.)

Gala Dinner is optional and requires a separate fee for delegates and guests.

Please register for these activities in section D of the Registration form.

6.5 Volunteer Service during the Conference

Each year, the Conference provides opportunities for Conference delegates to give service. The volunteering opportunities are as follows:

Speakers for Fellowship Day Sessions

The Host Committee needs D.A. members willing to speak for approximately ten minutes on one of the topics listed below. All sessions are open. The audience for the following sessions will include compulsive debtors, newcomers to D.A., and possible non-members (i.e. professionals, family, or friends) who support the mission of D.A. to reach the debtor who still suffers. This year Fellowship Day will offer morning sessions for local and nonlocal guests while all WSC delegates attend Convocation. Afternoon sessions will be open to all.

The Fellowship Day Session Topics are as follows:

| | Track 1 | Track 2 | Track 3 | Track 4 |
|-----------|----------------|---------------------|-------------------|-------------|
| | The 12 Steps | The 12 Traditions | The 12 Promises | en français |
| Session 1 | Steps 1-2-3 | Traditions 1-2-3 | Promises 1-2-3 | TBD |
| Session 2 | Steps 4-5-6 | Traditions 4-5-6 | Promises 4-5-6 | TBD |
| Session 3 | Steps 7-8-9 | Traditions 7-8-9 | Promises 7-8-9 | TBD |
| Session 4 | Steps 10-11-12 | Traditions 10-11-12 | Promises 10-11-12 | TBD |

Speakers must have incurred no new, unsecured debt for at least one year. At the beginning of your share, you will be asked to state how long you have been free from incurring new unsecured debt. (Unsecured debt is any debt not backed up by some form of collateral). All speakers will be required to sign an *Assignment of Rights* release as we will be recording the sessions for the D.A. website.

Speakers should focus their sharing on not incurring any new unsecured debt, working the Twelve Steps, using the D.A. Tools, and applying the Twelve Traditions. Speakers should share how these foundations of the D.A. program have shaped their recovery. Speakers should also share their experience of how these D.A. cornerstones relate to the listed workshop topics. Speakers must abide by the Twelve Traditions and should limit their sharing to their own experience within the D.A. program.

Also, in accordance with Tradition Six, speakers should not promote non-D.A. enterprises or businesses. All speakers will be recorded.

Speakers for Fellowship Day Sessions in language other than English

The Host Committee is looking for D.A. members planning to attend Fellowship Day in Ottawa who speak French or another non-English language fluently and would be interested in participating on a speaking panel introducing newcomers to D.A. in that language.

Leaders for Conscious Contact Sessions

The Conference will include a 60-minute Conscious Contact session at the beginning of each day. The goal is to give members the opportunity to practice Step Eleven, through meditation, music, physical movement, and other relaxation/spiritual/self-care practices.

Performers for the Talent Show

The Saturday night Talent Show is a fun night to celebrate the work that has been done by the delegates during the Conference, as well as the ending of Fellowship Day. Please remember that the Traditions will be in effect during all of Fellowship Day including the Talent Show just as they would during a meeting. Specifically, please do not promote yourself or your business. Tradition 12: "Humility and anonymity help

keep our focus on group unity and our common welfare". Every participant will be given exactly three (3) minutes to showcase their talent.

Please communicate your interest in volunteering opportunities in section F of the Registration form.

7. John H. Scholarship Program

The general purpose of the Scholarship Fund is to provide financial assistance to those GSRs/ISRs who are willing to be of service and to attend the Debtors Anonymous World Service Conference but don't have all the necessary funds to do so.

Eligibility

Delegates applying for a scholarship must have:

- a. One year of not having incurred any new, unsecured debt
- b. A committed record of service at the group or Intergroup level
- c. Actively working the Twelve Steps and Twelve Tools of Debtors Anonymous
- d. Active member of home group
- e. Willingness to fulfill Conference duties and to remain a committee member the entire Conference year.
- f. If the GSR/ISR is a returnee to the conference, it is required that they have attended at least 7 out of 11 of the previous year's committee's calls.

Deadline for applications

Scholarship applications must be received (65 days prior to early booking) by May 3, 2024. This allows the committee time to render a decision and reply to applicants in a timely manner. Applications can be submitted as soon as they become available to avoid last-minute gridlock. Application forms will also be available at www.debtorsanonymous.org once they become available.

Decisions will be made by the Host Committee at least fifty (50) days before the Early Registration Deadline. The Host Committee shall provide scholarship allocation information to the GSB Treasurer at the same time.

Allocation

One scholarship will be given based on the "Most Need." This will allow some GSRs/ISRs from small groups an opportunity to participate. However, (a) the group that is represented by the "Most Need" scholarship recipient must have been a registered meeting with the GSO and meeting on a regular basis for at least two years; (b) the "Most Need" recipient cannot receive this scholarship in two successive years; and (c) the group should have demonstrated that they have made an attempt to get their GSR/ISR to the Conference, for example, passing a separate basket or fundraisers.

The remainder of the fund will be allocated to those GSRs/ISRs with the "least need" first, in order to get more delegates to the Conference.

The scholarship is awarded to the group, not the individual. This means if an award is granted and then the individual cannot attend the WSC for whatever reason, the group can send another group member (the elected alternate GSR/ISR) instead and the alternate GSR/ISR may use the scholarship funds (as long as the funds are used for the group the scholarship was originally awarded to). If the group cannot send an alternate GSR/ISR, the funds go back into the scholarship fund for the host committee to re-award to a previously denied applicant.

Final decision

Applicants will be notified by May 17th which is more than fifty (50) days before the Early Registration Deadline.

Applicants and GSO will be notified by email.

After the Conference

If a recipient does not use all funds granted by scholarship, the recipient will return the excess amounts to the GSO to be placed back into the Scholarship Fund.

| |
|---|
| <p>If you wish to apply for a scholarship, please fill out a mandatory spending plan ("Planned" column only) and Application form and submit for consideration.</p> |
|---|

Spending Plan Worksheet

| WSC38 Spending Plan Worksheet USD | | USD | USD | Other Currency | Other Currency |
|--|-------------------|---------------|---------------|----------------|----------------|
| Funds Available | Example | Planned | Actual | Planned | Actual |
| Group GSR/Intergroup ISR Funds | \$1,454.00 | | | | |
| John H. Scholarship | \$560.00 | | | | |
| Other | \$1,200.00 | | | | |
| Total Funds Available | \$3,214.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| | | | | | |
| Expenses | Example | Planned | Actual | Planned | Actual |
| A. Conference Registration and Meals | | | | | |
| On or before July 1, 2023 (\$936.00) | \$936.00 | | | | |
| After July 2, 2023 (\$1036.00) | | | | | |
| B. Lodging | | | | | |
| Lodging 4 nights: Double or Single (\$944.45 CAD) Approx \$700 USD | \$700.00 | | | | |
| Refundable Room Deposit will be required (\$400 CAD) Approx \$295 USD for incidentals/room charges** | | | | | |
| C. Transportation: | | | | | |
| Airplane, train, gas, tolls, etc. | \$1,000.00 | | | | |
| Transportation from home to local airport | \$35.00 | | | | |
| Transportation from airport to hotel (range \$35 to \$65 CAD) \$26 to 48 USD | \$30.00 | | | | |
| Transportation from hotel to airport (range \$35 to \$65 CAD) \$26 to 48 USD | \$30.00 | | | | |
| Transportation from local airport to home | \$35.00 | | | | |
| Transportation during Conference | \$0.00 | | | | |
| Other (COVID Testing and/or Travel Insurance) | \$0.00 | | | | |
| D. Meals (other than meal plan) | | | | | |
| Outgoing travel meals | \$35.00 | | | | |
| Return travel meals | \$35.00 | | | | |
| Friday evening meal (dinner on your own) | \$40.00 | | | | |
| Other | \$0.00 | | | | |

| | | | | | |
|--|------------|--|--|--|--|
| E. Fellowship Day | | | | | |
| Registration fee | \$15.00 | | | | |
| Fellowship Day lunch (included) | | | | | |
| F. Gala Dinner / Talent Show / Dance | | | | | |
| Ticket for the Gala Dinner | \$64.00 | | | | |
| G. Tips and Gratuities | | | | | |
| Tips for lodging | \$25.00 | | | | |
| Tips for transportation | \$5.00 | | | | |
| Tips for meals | \$25.00 | | | | |
| H. Miscellaneous Expenses | | | | | |
| Seventh Tradition | \$20.00 | | | | |
| Donation to John H. Scholarship Fund | \$15.00 | | | | |
| D.A. literature | \$45.00 | | | | |
| Other | | | | | |
| Subtotal | \$3,090.00 | | | | |
| I. Contingency (10% of expenses C & D) | \$124.00 | | | | |
| Total Expenses (please specify currency) | \$3,214.00 | | | | |
| Difference (negative is short fall) | \$0.00 | | | | |

**The hotel will add a \$400 CAD hold on your debit card as a deposit for any incidentals that you may charge to your room account if you activate this option.

John H. Scholarship Application Form

| | | | |
|---|------------------------|---------------|--------------|
| First name: | | Last name: | |
| Address: | | City: | |
| State/Province: | Country: | | Postal code: |
| Home phone: | | Cell phone: | |
| Email address: | | | |
| Group name: | Group location (city): | Group number: | |
| My group has received a John H. Scholarship in the past: <input type="checkbox"/> Yes <input type="checkbox"/> No Year(s) if known: _____ | | | |

Deadline to submit

John H. Scholarship applications must be received by May 3, 2024

How to submit a John H Scholarship application (choose one option)

A) By email:

Email completed Spending Plan and Registration Form to:
2024WSC@debtorsanonymous.org

B) By regular mail:

Mail completed Spending Plan and Registration Form to:
2024 WSC
John H. Scholarship Application
Debtors Anonymous General Service Office
P.O. Box 920888
Needham, MA 02492-0009 USA

8. Conference Registration

[Click here for online version](#)

| Section A - Delegate information (GSR, ISR, Trustees, Staff only) | | |
|--|------------------------|---|
| First name: | | Last name: |
| Address: | | City: |
| State/Province: | Country: | Postal code: |
| Home phone: Include country code. | | Cell phone: Include country code. |
| Email address: | | |
| Re-enter Email address: | | |
| <input type="checkbox"/> I need special assistance or a reasonable accommodation (if yes, please describe): | | |
| This is my first WSC: <input type="checkbox"/> Yes <input type="checkbox"/> No | | Role: <input type="checkbox"/> GSR (General Service Representative) <input type="checkbox"/> Trustee <input type="checkbox"/> ISR (Intergroup Service Representative) |
| Section B - Committee and Caucus Selection | | |
| Select one (1) committee and one (1) caucus on which you wish to serve. You may change your selection at the Conference. | | |
| Committee (mandatory) <input type="checkbox"/> B.D.A. Committee (B.D.A.) <input type="checkbox"/> Conference Committee (CC) <input type="checkbox"/> Fellowship Communications Committee (FCC) <input type="checkbox"/> Hospitals, Institutions, and Prisons Committee (HIP) <input type="checkbox"/> International Committee (IC) <input type="checkbox"/> Literature Committee (LIT) <input type="checkbox"/> Public Information Committee (PI) <input type="checkbox"/> Resource Development Committee (RDC) <input type="checkbox"/> Technology Committee (TECH) <input type="checkbox"/> Underserved and Under-represented Outreach Committee (UUOC) | | |
| Caucus (optional) <input type="checkbox"/> Intergroup Caucus (IG) <input type="checkbox"/> Spiritually Sustainable Earning Caucus (SSEC) | | |
| Section C - Group information | | |
| Group name: | Group location (city): | Group number: |
| Section D - Fellowship Day and Tickets for Lunch and Gala Dinner | | |
| I wish to attend: <input type="checkbox"/> Fellowship Day for self (+15.00\$) <input type="checkbox"/> Gala Dinner (+64.00\$) <input type="checkbox"/> Extra Gala Dinner (+64.00\$) for a guest <input type="checkbox"/> Extra Fellowship Day Lunch ticket (+39.00\$) for a guest. (Lunch is included for WSC Delegates) *Pricing in USD. | | |

| | |
|---|--|
| Section E-Mentoring | |
| I am interested in serving as a mentor to a delegate: <input type="checkbox"/> Yes <input type="checkbox"/> No | I would like the assistance of a mentor to guide me through the process of being a delegate: <input type="checkbox"/> Yes <input type="checkbox"/> No |
| Section F - Volunteering | |
| I would like to volunteer to: <input type="checkbox"/> Be a Fellowship Day Speaker (English) <input type="checkbox"/> Be a Fellowship Day Speaker (French) <input type="checkbox"/> Be a Fellowship Day Speaker (Other language) <input type="checkbox"/> Lead a Conscious Contact Session <input type="checkbox"/> Perform in the Talent Show Please describe what topic you wish to speak about or give details about your talent: | |

★ Delegates are strongly encouraged to subscribe to D.A.'s **eNews** announcements by clicking on this link: <https://debtorsanonymous.org/enews> If you wish to unsubscribe there is a link at the bottom of each **eNews** email. Due to various international privacy laws, we cannot enroll on your behalf, you must opt in yourself.

Terms:

1. Group number is required. Registrations without a group number may be delayed or returned. To locate your group number, use the 'Find a Meeting' page on the D.A. website:
<https://debtorsanonymous.org/meeting-search-virtual/>
2. Registration Confirmation. To receive confirmation of registration you must provide an email address. If you do not receive a confirmation of early registration by July 11, 2024 or late registration by July 29, 2024, please contact us at wsc2024@debtorsanonymous.org or by telephone at 1-800-421-2383 – US Only or +1 781-453-2743 Monday to Friday.
3. Payment for Registration. Payment can be paid in one of three ways:
 - a. Pay by debit card using the link at the Debtors Anonymous website at <https://debtorsanonymous.org/wsc2024payment>
 - b. Use the Paypal link also found on the D.A. website at:
<https://debtorsanonymous.org/wsc2024payment>
 - c. Mail a check or money order in US Funds drawn on a US Bank for the exact amount of the payment to:
Debtors Anonymous WSC Registration
PO Box 920888
Needham, MA 02492-0009 USA
DO NOT MAIL CASH
4. Refunds. Refer to World Service Conference Registration Policies on page 27.
5. Release Regarding Materials. By submitting a completed registration form, either online or by postal mail, WSC attendees release to Debtors Anonymous General Service Board, Inc., any and all ownership and use rights for material submitted to WSC committees and caucuses during the Conference year. This includes, but is not limited to, written, graphic, and audio materials. Debtors Anonymous General Service Board, Inc., is the not-for-profit corporation that has legal and fiduciary responsibilities for the spiritual fellowship of D.A.
6. Waiver. D.A., DA-GSB, Inc. and employees, board and all associates are released and discharged from any and all liability, claims, demands, or causes of action that registrants may hereafter have for damages and injuries arising out the World Service Conference, the Mentor/Mentee Program and services throughout the Conference year including but not limited to losses caused by the negligence of the released parties.
7. Terms and Conditions. By submitting a completed registration form, either online or by postal mail, you consent to the 2024 WSC Registration Packet policies, terms and conditions herein.

9. Payment for Delegates

Payment Form

| | |
|-------------|------------|
| First name: | Last name: |
|-------------|------------|

1. Conference registration and meals fee*.

Choose one of the following:

| | \$USD | |
|--|--------------|----------|
| Early registration: Postmarked or emailed on or before July 5, 2024 | \$ 936.00 | \$ _____ |
| Regular registration: Postmarked or emailed on or after July 6, 2024 | \$1036.00 | \$ _____ |

2. Fellowship Day \$ 15.00 \$ _____

3. Fellowship Day Lunch (included for delegates) \$ 0.00 \$ 0.00

4. Gala Dinner / Talent Show / Dance \$ 64.00 \$ _____

5. Seventh Tradition Contribution \$ _____

6. John H. Scholarship Fund Contribution \$ _____

Total enclosed :
USD \$

*The Registration Fee is not prorated for partial attendance to the Conference. Delegates are required to attend the entire conference. The above fees are calculated in US Dollars and should be paid with US funds.

REMINDER: All lodging fees must be paid to the Brookside Hotel directly. Lodging fees are excluded from the payment form.

Deadline to submit

Applications and payments must be received by July 5, 2024 to benefit from the early registration discount.

Payment methods: Go to this page and choose one payment option:

<https://debtorsanonymous.org/wsc2024payment>

- A) Pay by debit card or PayPal
- B) Mail a check or money order in US Funds drawn on a US Bank when mailing your documents to:

Debtors Anonymous WSC Registration
PO Box 920888
Needham, MA 02492-0009 USA

DO NOT MAIL CASH

- C) Non-U.S. delegates: After registering, email 2024WSC@debtorsanonymous.org to make arrangements to pay via a funds transfer if you are unable to use any of the above options. Please include your Confirmation Number.

10. Cancellation and Refund Policy

Conference

A registered delegate can cancel their Conference registration and receive a full refund of any previously paid registration fees, by notifying the GSO, via email, up to 30 days prior to the start of the Conference. This pertains to the Registration Fee only; it does not apply to delegates' travel or hotel expenses.

To request a refund for Conference registration and meals, notify the General Service Office via email at: 2024WSC@debtorsanonymous.org by 4:00 pm Eastern time, Friday, July 5, 2024.

Refunds will be issued via check within 30 days of the date the refund request is received by the GSO.

Extenuating Circumstances and Participation on a Conference Committee

When a registered, returning General Service Representative (GSR) or Intergroup Service Representative (ISR) is unable to attend the WSC due to extenuating circumstances that occur within the two-week period preceding the Conference, when their registration fees cannot be refunded, the GSR or ISR may participate as a voting member of a WSC committee during the Conference year that follows, provided that:

1. It is the same Committee for which they served in the previous Conference year
2. The newly formed WSC Committee unanimously approves the participation of the GSR/ISR.

Lodging

Guests must cancel 24 hours prior to check-in by 4 p.m. Eastern Time, or one night room and tax will be charged. Also, if a guest leaves early from a confirmed multi-night booking, one night room and tax will be charged.

11. Hosting the 2026 or 2027 World Service Conference

Would your area like to host the WSC in 2026 or 2027?

At each World Service Conference (WSC), the Conference Committee brings before the Convocation a motion to select a site for one or several future year's Conferences. The 2024 Conference Committee will be accepting and evaluating proposals to host the 2026 or 2027 World Service Conferences. All areas and Intergroups are encouraged to consider hosting a WSC. It is suggested that smaller areas, or those areas with few meetings, work with other meetings in their region to build a strong host committee.

Guidelines

1. Ideally two or more years ahead, any member of the Fellowship may submit a Letter of Intent to the Conference Committee and the General Service Board (GSB), communicating an area's interest in hosting a future WSC. Two or more local D.A. members should sign the letter. This does not commit an area to host, but instead allows the Conference Committee and the GSB to plan for future conferences.
2. The interested city/area/Intergroup should hold a group conscience meeting of all participating area groups and individual members willing to work on the Conference, in order to gain agreement to present a formal bid to host the WSC. A written proposal is then developed. It is recommended that the proposal include:
 - a. Name of proposed host city/area (City, Intergroup, local groups, etc.)
 - b. Possible sites (hotels, retreat facilities, convention centers, colleges)
 - c. Preliminary site proposals, including bids (primarily for cost comparison of room rates)
 - d. Names, contact information, and experience of proposed Host Committee members (i.e., years in program, solvency dates, prior D.A. service, prior WSC participation, etc.)
 - e. Prior experience of local fellowship in hosting conventions, workshops, fellowship days, etc.
 - f. Details of proposed area, including airport proximity and transportation costs to/from airport, other general costs, seasonal considerations, etc.
 - g. Any other information that would help the Conference Committee understand the area's capabilities, depth of experience, willingness, etc.
3. One or more persons from the bidding Host Committee (does not have to be a GSR or ISR) must attend the WSC at which the proposal will be presented. The presenters should submit their written proposal to the Conference Committee

no later than the first committee meeting session of the Conference. The Conference Committee will then, working in conjunction with the Board's Conference Support Committee, schedule time for presenting teams to make their bid presentations and address questions.

4. By tradition, the Chair of a Host Committee whose bid has been accepted is expected to attend the World Service Conference for the year immediately prior to the WSC they'll be hosting. The Host Committee Chair has the option of attending that WSC as either an elected delegate (a General Service Representative or Intergroup Service Representative), or as a nonvoting observer. If attending as a GSR or ISR, the Chair will be a voting member of both the WSC Conference Committee and the Convocation. If attending as an observer, the Chair will attend sessions of the WSC Conference Committee and Convocation without voting rights. In either case, the Chair's costs for attending the preceding year's WSC, including registration, travel, lodging, and meals, will be paid as a conference expense by the GSB.
5. Once a host city/area is selected, a GSB Trustee will be assigned to the Host Committee to serve as a liaison.
6. In preparation for the Conference, the GSB will:
 - a. Sign all contracts (Hotel, audio/visual, PCs and printers, copier, DJ, etc.)
 - b. Create and approve the Conference income and spending plan
 - c. Create and approve the registration packet
 - d. Approve the Conference theme
 - e. Approve flyers and fundraising outreach to the Fellowship
 - f. Provide the Host Committee with seed funds (approximately one year in advance)

Other important considerations

- The WSC is traditionally held in early- to mid-August.
- Approximately 100 – 150 D.A. delegates attend the Conference. Most of the attendees are from the United States.
- Thirteen breakout rooms are needed: Ten for Committee and Caucus meetings, one for the GSB, one for hospitality room, plus a storage area for the host committee.
- One large ballroom, set up classroom-style, is needed for the general sessions and the Convocation. A second large room is needed for buffet meals.
- Accommodations and meals for 100 – 150 people are needed, including vegan and gluten-free options. The GSB can provide sample menu suggestions to hotels to accommodate these needs and to ensure accurate pricing estimations.

- A Fellowship Day is traditionally held in conjunction with the WSC on Saturday afternoon of the Conference week. The Host Committee plans and conducts this event.
- A Gala Dinner is traditionally held Saturday evening. The event includes dinner, a keynote speaker, a talent show, and dancing and is open to delegates, non-delegate D.A. members, and guests. Adequate seating must be assured for this event, along with additional floor space for the evening's entertainment and dancing (typically 120 - 150 attendees maximum). The Host Committee plans and conducts this event.

For more information on hosting the 2026 or 2027 World Service Conference, please contact bidsforwsc@debtorsanonymous.org

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Debtors Anonymous General Service Office
P.O. Box 920888
Needham, MA 02492-0009 USA

<https://debtorsanonymous.org/fellowship-services/world-service-conference/>

The 38th Annual World Service Conference email: wsc2024@debtorsanonymous.org

