

D.A. PROJECT CONTRIBUTOR

Service Position Description:

Project Contributors are recovering D.A. members who have experience or expertise in a particular field, such as computer technology, literature development, or public relations and are willing to serve on a specific project for the benefit of the Fellowship.

Responsibilities:

Project Contributors will perform agreed-upon tasks and may meet via videoconference with the Trustee members of the Committee on which they serve, depending on the needs of that Committee. PCs are not members of the Committee, but may be asked to participate and contribute at the Committee's invitation.

Minimum Qualifications:

- Minimum of one year of not incurring unsecured debt
- Have a working knowledge and understanding of the D.A. Twelve Traditions
- Have reliable and private access to a telephone, a computer, a printer, and email
- Be willing to use one's full name, telephone number, and email address in communications with the GSB and the General Service Office.

PCs may continue to perform service at the local level, including as a General Service Representative (GSR) or Intergroup Service Representative (ISR); however, PC service must be in a different area (e.g., current WSC Literature Committee members aren't eligible for a PC position working with literature).

Selection Process:

Committees of the General Service Board (GSB) may choose to select one or more Project Contributors (PC) to serve on a time-limited basis on a specific assignment or project for that Committee. Additionally, any D.A. member may suggest a specific task or project that they believe would enrich the Fellowship and apply to serve as the PC for that project. Project proposals and potential candidates are reviewed by the individual GSB Committees.

GSB Committees will consider a member's D.A. recovery, special qualifications, service experience, and dedication to D.A. service when evaluating applications to serve as a Project Contributor. Former GSB Trustees are welcome to apply to serve as Project Contributors one year after completing service on the GSB.

Term of Service:

PCs serve for a term as agreed upon by both the PC and the GSB Committee, based on the time it is estimated to complete a one-time assignment or project designated by the GSB or GSB Committee. PCs may start at any time during the year, based on approval by the GSB Committee and the entire Board.

Application Process: Candidates are asked to prepare the following documents:

- A **Letter of Intent** from the candidate stating their interest in serving as an ACM of the appropriate GSB Committee, and that they meet the guidelines described for the position.
- A **Letter of Recommendation** from a D.A. member, stating their knowledge of the candidate's experience in a service role or activity.
- A biography or **service resume** of the candidate showing prior D.A. service; other Twelve Step service; and any education, professional experience, and other qualifications relevant to this service position.

To Apply:

1. First, fill out the online form: <https://forms.gle/C8L63wKHxJYXKgG8A>
2. Next, email your **Letter of Intent**, **Letter of Recommendation**, **Service Resume**, and **optional Professional Resume** (highlighting workplace skills) to nominations@debtorsanonymous.org