

John H. Scholarship Application Program

Description and Instructions

The purpose of the John H. Scholarship Program is to provide financial assistance to GSRs and ISRs who are willing to be of service and to attend the Debtors Anonymous Annual World Service Conference but lack all the necessary funds to do so.

Allocation Criteria

The allocation procedure for distribution of scholarship funds follows a process mandated by guidelines previously approved by the World Service Conference. These guidelines follow on sections below

Deadlines

1. Scholarship applications must be received by the General Service Office by May 2, 2023. This allows the Host Committee time to make funding decisions and advise award recipients in a timely manner.
2. Funding decisions will be made by the Host Committee no later than May 7, 2023.
3. Applicants will be notified by May 7, 2023 by telephone, email, or postal mail.

Application Instructions (Application form is on Section 15.)

In the personal Information section, please provide:

1. Your name, mailing address, phone number, and email address.
2. Your group name and group number.
3. Has your group ever received John H Scholarship funds? Years? (If

known)

In the expense information section:

1. Registration fee (includes meals) and lodging expense are pre-entered on the form. Scholarship awards will be based on the early-registration amount and for the 4 nights of the conference only.
2. Transportation. Complete amounts for each applicable line item in this section.
3. Meals (other than meal package included in registration). Complete amounts for each applicable line item in this section, including meals in route to and from conference.
4. Fellowship Day.
5. Gala Dinner/Talent Show/Dance
6. Subtotal. Add amounts in rows A–F.
7. Contingency. Multiply subtotal of rows C–D by 10%.
8. Total. Add (Subtotal) + (Contingency).
9. Amount of Group(s) Contribution. Subtract total funds your group(s) can contribute.
10. Amount of scholarship needed. Enter amount requested from the scholarship fund.

Submitting the application:

Email completed application to:

2023WSC@debtorsanonymous.org

Or mail completed application to:

2023 WSC

John H. Scholarship Application

Debtors Anonymous General Service Office

P.O. Box 920888

Needham, MA 02492-0009

Applications must be received by **May 2, 2023**. If you apply for a scholarship, you can wait to send in your Conference registration until after you have received notification regarding the final scholarship decision. Both Pages 1 and 2 below need to be submitted.

After the Conference:

If you receive a scholarship award, after the Conference you

must: Complete the "actual" column of the application form

(Column B).

Mail the completed form and a check in the amount of **any unused funds** to:

D.A. GSO

Attn. John H. Scholarship Fund

P.O. Box 920888

Needham, MA 02492-0009

Delegate Spending Planning Worksheet

Funds Available	Example only	Planned	Actual
Group GSR/Intergroup ISR Funds			
John H. Scholarship			
Other			
Total	Example only	Planned	Actual
Expenses: Category & Item			
A. Conference Registration and Meals			
Postmarked or emailed on or before July 1, 2023 (\$898.00)	898.00		
Postmarked or emailed July 2 to July 26, 2023 (\$998.00)			
B. Lodging 4 nights: Double or Single (\$596.00)	686.00		
C. Transportation:			
Airplane, train, gas, tolls, etc.	1,000.00		
Transportation from home to local airport (Outgoing)	35.00		
Transportation from airport to hotel	0		
Transportation from hotel to airport	0		
Transportation from local airport to home (Return)	35.00		
Transportation at Conference (taxi, car, public transportation, etc.)			
Other (COVID Testing and/or Travel Insurance)			
D. Meals (other than meal package included in registration)			
Outgoing travel meals	35.00		
Return travel meals	35.00		
Friday evening meal	40.00		
Other			
E. Fellowship Day registration fee	15.00		

F. Gala Dinner / Talent Show / Dance	60.00		
G. Tips and Gratuities			
Tips for lodging	25.00		
Tips for transportation	5.00		
Tips for meals	\$25.00		
H. Miscellaneous Expenses			
Seventh Tradition (A basket will be available at the Convocation.)	20.00		
Donation to John H. Scholarship Fund	15.00		
D.A. literature	45.00		
Other			
Subtotal	2974.00		
I. Travel Contingency (10% of subtotal of non-fixed expenses: C & D)	297.00		
Total	3271.00		

*Lodging rates pending availability. Please reserve hotel rooms early.

John H. Scholarship Funding Guidelines

(Last revised: August 2013 - Approved by the 2013 WSC)

The general purpose of the Scholarship Fund is to provide financial assistance to those GSRs/ISRs who are willing to be of service and to attend the Debtors Anonymous World Service Conference but don't have all the necessary funds to do so.

The Scholarship Fund allocation process is to be administered by the Host Committee.

1. Suggested qualifications to apply:

Individual:

- (a) One year of not having incurred any new, unsecured debt;
- (b) A committed record of service at the group or Intergroup level;
- (c) Actively working the Twelve Steps and Twelve Tools of Debtors Anonymous;
- (d) Active member of home group; and
- (e) Willingness to fulfill Conference duties and to remain a committee member the entire Conference year.
- (f) If the GSR/ISR is a returnee to the conference, it is suggested that they have attended at least 7 out of 11 of the previous year's committee's calls.

Group:

- (a) Group shall state on the application whether it has received John H. Scholarship funding, and if so, the years, if known.

2. Deadlines:

Scholarship applications must be received by May 2, 2023. This allows the committee time to render a decision and reply to applicants in a timely manner. There can also be a published notice by an eNews announcement, in *The DA Focus* newsletter and *Ways & Means* magazine to notify when applications are available. Applications can be submitted as soon as they become available to avoid last-minute gridlock. Applications will also be available at www.debtorsanonymous.org once they become available. Decisions will be made by the Host Committee at least Twenty-one (21) days before the Early Registration Deadline. The Host Committee shall provide scholarship allocation information to the GSB Treasurer at the same time.

3. Notification to applicants:

Applicants will be notified by May 7th more than sixty (60) days before the Early Registration Deadline.

4. Allocation:

One scholarship will be given based on the "Most Need." This will allow some GSRs/ISRs from small groups an opportunity to participate. However, (a) the group that is represented by the "Most Need" scholarship recipient must have been a registered meeting with the GSO and meeting on a regular basis for at least two years; (b) the "Most Need" recipient cannot receive this scholarship in two successive years; and (c) the group should have demonstrated that they have made an attempt to get their GSR/ISR to the Conference, for example, passing a separate basket or fundraisers.

The remainder of the fund will be allocated to those GSRs/ISRs with the "least need" first, in order to get more delegates to the Conference.

The scholarship is awarded to the group, not the individual. This means if an award is granted and then the individual cannot attend the WSC for whatever reason, the group can send another group member (the elected alternate GSR/ISR) instead and the alternate GSR/ISR may use the scholarship funds (as long as the funds are used for the group the scholarship was originally awarded to). If the group cannot send an alternate GSR/ISR, the funds go back into the scholarship fund for the host committee to re-award to a previously denied applicant.

5. Guidelines as to how applicants and GSO will be notified:

By telephone, email, or postal correspondence.

6. Written material explaining how funds are dispersed:

Funds are kept in a separate account by the GSB. The GSB will distribute funds as allocated by the Host Committee.

Funds available for scholarship will include all contributions collected up to March 31st of the year of Conference.

7. Record Keeping:

The Host Committee will follow the guidelines set forth in this Scholarship Fund application process. The Treasurer of the Host Committee will keep track of the name, address, meeting represented, and amounts of each fund recipient and forward a report to the GSB. The Conference Support Committee will maintain a file of all scholarship recipients.

If a recipient does not use all funds granted him or her by scholarship, the recipient will return the excess amounts to the GSO to be placed back into the Scholarship Fund. The recipient will complete an Actual Spending Plan (Column B on the Spending Plan Worksheet) and return it to the GSO within two (2) weeks following the last day of the Conference.

WSC 2023 John H. Scholarship Application Form

Name:		Group name:	
Address:			Required: Group #
City:	State/Province:	Country:	Postal code:
Home phone: ()		Cell phone: ()	
Email address: (please write clearly)			
My group has ___ has not ___ received John H. Scholarship funds. Year(s) [if known]			

Applications must be received by the General Service Office by **May 2, 2023**.

Email completed application to: 2023WSC@debtorsanonymous.org

Or mail completed application to:

2023 WSC Registration
 John H. Scholarship Application
 Debtors Anonymous General Service Office
 P.O. Box 920888
 Needham, MA 02492-0009

Please complete Column (A) only

	A	B
Expenses:	Planned	Actual
Conference Registration and Meals – Early registration fee (DOES NOT include Fellowship Day or Gala)	\$898.00	
B. Lodging for 4 nights (double occupancy assumed)	\$686.15	
C. Transportation		
Plane, train, bus, gas, tolls, etc.		
Transportation from home to local airport + Tip		
Transportation from LHR airport to hotel + Tip		
Transportation from hotel to LHR airport + Tip		
Transportation from local airport to home + Tip		
Baggage charges and tips		
Direct vehicle expense (gas, tolls, etc.)		
Other (COVID testing and/or Travel Insurance)		
D. Meals (other than meal package included in registration)		
Outgoing travel meals + Tip		
Friday evening meal + Tip		
Other		
E. Fellowship Day (Saturday)(\$15.00)		
F. Gala Dinner / Talent Show (Saturday)(\$60.00)		
Subtotal		
G. Travel Contingency (10% of subtotal of non-fixed expenses: C & D)		
Total		
Less: Amount of Group Contribution		
Total amount of scholarship requested		

