

## D.A. Appointed Committee Member (ACM)

### Job Description:

Each committee of the D.A. General Service Board (GSB) may choose to select one or more Appointed Committee Members (ACMs) to serve on the committee. ACMs are recovering D.A. members who usually have experience or expertise in a particular field. ACM is an unpaid service position.

### Responsibilities:

- Attend monthly conference calls of the appropriate GSB Committee
- Duties as assigned

### Minimum Qualifications:

- Minimum of three years of not incurring unsecured debt
- Have worked the Twelve Steps of D.A.
- Have a D.A. sponsor.
- Have a working knowledge and understanding of the D.A. Twelve Traditions
- Attend D.A. meetings regularly
- Have reliable and private access to a telephone, a computer, a printer, and email
- Be willing to use one's full name, telephone number, and email address in communications with the GSB and the General Service Office.

**Additional Desired Qualifications:** As requested by individual committees

**Term of Service:** Three years, renewed annually, for a maximum of two 3-year terms

### Nomination Process:

Nominees are asked to submit the following documents:

- A **Letter of Nomination** from the nominating person or group making the nomination, stating their knowledge of the nominee's experience in a service role or activity.
- A **Letter of Intent** from the nominee stating their interest in serving as an ACM of the appropriate GSB Committee, and that they meet the guidelines described for the position.
- A biography or **service resume** of the nominee showing prior D.A. service; other Twelve Step service; and any education, professional experience, and other qualifications relevant to this service position.

**Deadline for Applications:** Open

All nominations for Appointed Committee Member should be sent to the following address:

Debtors Anonymous General Service Board  
PO Box 920888  
Needham, MA 02492  
or emailed to [nominations@debtorsanonymous.org](mailto:nominations@debtorsanonymous.org)

### Selection Process:

The appropriate GSB Committee reviews and evaluates all nomination packages, then interviews eligible candidates. The name and supporting material of the final candidate are then forwarded to the full General Service Board for approval.