



D.A. World Service

Volunteer Position Available: Appointed Committee Member (ACM)

Service Body: D.A. General Service Board Literature Publications Committee

www.debtorsanonymous.org/service

INTRODUCTION

The Debtors Anonymous General Service Board (GSB) welcomes D.A. members who seek an exceptional opportunity to "give back" to the D.A. Fellowship while growing their recovery. Serving as an [Appointed Committee Member](#) (ACM) means attending monthly 90-minute video conference meetings and taking on tasks to support D.A. at the World Service level.

DESCRIPTION

The Literature Publications Committee (LitPub) manages the distribution of all D.A. literature – in multiple formats and on multiple platforms – and oversees the Conference-approved Literature Approval Process (See the Literature Creation and Approval Process chart for more information in Chapter 8 of the DAMS). As the facilitator and administrator for all proposed D.A. literature, Committee members review literature for adherence to the Traditions. LitPub helps share D.A.'s message through print and electronic media, including audiobooks and videos.

WORK OVERVIEW

Attend monthly meetings, take minutes, review literature, volunteer for tasks, and engage in discussion of publishing pathways and resources.

SKILLS REQUIRED

- Possesses a strong work ethic – trustworthy, capable, collaborative, and reliable.
- Demonstrates outstanding communication and relationship management skills, operating with diplomacy, confidentiality, and integrity.
- Thinks ahead and plans accordingly with minimal guidance, and has the capacity to be anticipatory, proactive, and responsive.
- Meets deadlines, shows up to meetings prepared, and follows up with any material requests.
- Maintains a strong alignment with the core principles of the D.A. program, adhering faithfully to the Twelve Traditions and Twelve Concepts.

SPECIFIC SKILLS DESIRED

- Familiarity with the D.A. Style Guide and the D.A. Literature Approval Process
- Basic copy editing and proofreading skills
- Publishing experience is a plus

TO APPLY

1. Fill out the online form: Click [HERE](#) to apply as an **Appointed Committee Member** (3-year term, 3+ years solvency required)
2. Email your **Letter of Intent**, **Letter of Recommendation** (from a D.A. member), **Service Resume**, and **optional Professional Resume** (highlighting workplace skills) to nominations@debtorsanonymous.org.

Please review the [D.A. Manual of Service \(DAMS\)](#) for further information about Appointed Committee Members (Chapter 6) and the General Service Board Literature Publications Committee (Chapter 9, Section D).

If you have any additional questions, please email nominations@debtorsanonymous.org.