

37th Annual Debtors Anonymous World Service Conference



**Wednesday, August 2, through
Sunday, August 6, 2023**

**Newark Liberty International Airport Marriott
1 Hotel Road Newark, NJ 07114
United States**

Registration Packet

The D.A. World Service Conference

The World Service Conference (WSC) is the annual business meeting of Debtors Anonymous. It is where General Service Representatives (GSR's), Intergroup Service Representatives (ISR's), and the General Service Board (GSB) Trustees gather to review the state of the D.A. Fellowship, work on topics like new D.A. literature concepts and new outreach methods, and vote on important issues affecting D.A. Every registered D.A. group, including Intergroups, may send one representative to the WSC.

Registering for this conference is a yearlong commitment to attend all the required sessions of the Conference Weekend, and then monthly business meetings of the Committee and if desired, Caucus that you sign up for. Bring your availability for conference calls for the next year to the World Service Conference so you can make an informed commitment for Committee participation.

This document contains the information delegates need to register for the Conference and provides information that will help groups prepare for sending a representative to the Conference, including a spending plan worksheet.

Learn about the Conference: Pre-Conference Orientation Calls

Live calls will be held to prepare new participants for the activities at the conference and throughout the year. Please attend one of these workshops if possible. To accommodate all locations, both calls will be held in the morning (Pacific Time) to allow the best attendance possible.

June 17th – 10 AM PDT, Noon EDT, 5 PM BST. **July 16th** – 10 AM PDT, 1 PM EDT, 6 PM BST

Dial-in number: (605) 472-5540

Access code: 617093

For international numbers and online access, visit debtorsanonymous.org/call-in-access

Attendees may want to listen to recorded pre-Conference orientation calls from 2022, here is the link:

<https://debtorsanonymous.org/2021-22-fellowship-wide-calls/>

Recordings of the 2023 calls will be on the D.A. website as they become available.

IMPORTANT TRAVEL INFORMATION

Travel requirements depend on your country of origination and the country you are traveling to. Check with the United States Department of State ([U.S. Visas \(state.gov\)](https://travel.state.gov)) for VISA or other entry requirements.

The COVID requirements for traveling Internationally vary depending on country of origination and its laws and regulation. These rules change frequently, and it is up to each individual delegate to inform themselves and adhere to any requirements. These may include vaccination status and/or testing prior to entering a specific country. For entry into the United States for attending the conference in Newark, information can be found through the Centers for Disease Control at [U.S. Citizens, U.S. Nationals, U.S. Lawful Permanent Residents, and Immigrants: Travel to and from the United States | CDC](https://www.cdc.gov/travel).

Check your country's governing regulatory agency or State Department for other requirements.

Each member must determine their requirements individually. Neither the Board nor the D.A. Office will be addressing travel requirements by email or phone call.

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Important Dates and Deadlines

John H. Scholarship application deadline	May 2
John H. Scholarship recipients notified by	May 7
Conference Early Registration Discount Deadline	July 1
Guest registration for Fellowship Day Lunch and Gala Dinner	July 26
Conference Registration Final Deadline (with additional fees)	July 26
Hotel reservation deadline (sleeping rooms)	July 6*

*** There are a limited number of rooms available, and they will likely sell out, so please make hotel reservations early.**

Conference Registration Information Conference Registration and Payment

1. **Registration.** To register for the Conference, you must either:

- <http://events.constantcontact.com/register/event?llr=souwdtbab&oeidk=a07ejndjxl023c8891>
- Or mail the forms in sections 3-4 of this packet to the General Service Office.

2. **Group Number.** You must provide your **group number** when registering. To locate your group number, use the “Find a Meeting” page on the D.A. website: **Payment.** Whether you register online or via postal mail, payment is by check in U.S. funds or via the Debtors Anonymous Conference Web site - **On-line payment through the web site will include a 3% convenience charge to cover vender fees.** (*Non-U.S. delegates please see note below*.*)

Send payment to:

2023 WSC – Registration
Debtors Anonymous General Service Office
P.O. Box 920888
Needham, MA 02492-0009

Include the Payment Form on Section 5 with your payment.

***Non-U.S. delegates:** After registering, email 2023WSC@debtorsanonymous.org to make arrangements to pay via a funds transfer (treasurer@debtorsanonymous.org)

3. **Hotel reservation and payment.** You must make your own reservation with the hotel for your sleeping room and **pay the hotel directly**; it is recommended that you get a confirmation from the hotel. Do not send hotel payments to the GSO. See Section 5.

4. **Registration Confirmation.** Confirmation of your registration will be sent by email. If you do not receive confirmation within a week, please contact the GSO at 2023WSC@debtorsanonymous.org.

Refunds. To request a refund for Conference registration and meals, notify the General Service Office via email at: 2023WSC@debtorsanonymous.org by 4:00 pm Eastern time, Friday, July 1, 2023.

5. **Meals.** Meals will be served buffet style. There will be a wide selection of foods to include most every diet including vegan selections and gluten-free selections at each meal.

6. **Terms and Conditions.** By submitting a completed registration form, online or via postal mail, you consent to the terms herein.

World Service Conference Registration Policies

1. Registration Fee.

- a. The Registration Fee covers the expenses of conducting the World Service Conference (WSC) and must be received by the General Service Office (GSO) by the deadline printed in the Registration Packet.
- b. The Conference meal plan is included in the Registration Fee and is not optional. The plan includes all meals from dinner on Wednesday through breakfast on Sunday, except dinner on Friday, for which no meal is offered, and dinner at the Saturday Gala, for which a separate fee is required.
- c. The Registration Fee is not pro-ratable for delegates that do not attend all days of the Conference, or for delegates that do not attend all meals.

2. Registration Cancellation and Refund Policy

- a. A registered delegate can cancel their Conference registration and receive a full refund of any previously paid registration fees, by notifying the GSO, via email, up to 32 days prior to the start of the Conference. This pertains to the Registration Fee only; it does not apply to delegates' travel or hotel expenses.
- b. Refunds will be issued via check, within 30 days of the date the refund request is received by the GSO.

3. Hotel Cancellation Policy

NOTE: The hotel policy for 2023 is as follows: CANCEL 72 HOURS PRIOR TO CHECK-IN OR 1 NIGHT ROOM AND TAX WILL BE CHARGED and 1 NIGHT ROOM AND TAX WILL BE CHARGED if the guest leaves early from a confirmed multi-night booking.

Extenuating Circumstances and Participation on a Conference Committee

When a registered, returning General Service Representative (GSR) or Intergroup Service Representative (ISR) is unable to attend the WSC due to extenuating circumstances that occur within the two-week period preceding the Conference, when their registration fees cannot be refunded, the GSR or ISR may participate as a voting member of a WSC committee during the Conference year that follows, provided that:

- 1) It is the same Committee for which they served in the previous Conference year, and
- 2) the newly formed WSC Committee unanimously approves the participation of the GSR/ISR.

Fees

1. Registration Fee and Meal Plan

The Registration Fee includes the meal plan. The meal plan includes: Four breakfasts (Thurs.–Sun.), three lunches (Thu. – Sat.), and two dinners (Wed. and Thurs.). **The meal plan is not optional and does not include the Gala Dinner.**

- **Early Registration Fee:** Online or postmarked on or before July 1, 2023, **\$898.00**

- **Late Registration Fee:** Online or postmarked after July 2 to July 26, 2023, **\$998.00**

2. Gala Dinner / Talent Show / Dance (***Not included in registration fee or meal plan***) \$60.00

3. Fellowship Day (***Not included in registration fee.***) \$15.00. **Note regarding Fellowship**

Day: There is a cost to non-delegate guests for the lunch in addition to the suggested contribution for Fellowship Day. No guest will be turned away from the sessions on Fellowship Day for lack of funds.

Note regarding online payment fees: On-line payment through the web site will include a 3% convenience charge to cover vender fees.

Note regarding guests: To register a guest for the Fellowship Day sessions, lunch, or the Gala, use the Guest Registration Form on Section 12.

Conference Registration Form for GSRs, ISRs, and Trustees

(Register online or mail this form)

2023 D.A. World Service Conference, August 2-6, 2023

(Keep a copy of this page for your records.)

First name:		Last name:			
Address:					
City:	State/Prov.	Country:	Postal code:		
Home phone: ()			Cell phone: ()		
Email address: (please write clearly)					
<input type="checkbox"/> YES Special Assistance. (If yes, please describe your needs below.)					
If you would like to sign up for D.A.'s eNews announcements, subscribe at: www.debtorsanonymous.org/enews <input type="checkbox"/> already subscribed					
Committee on which you are considering serving*: See Page 10. <i>*You may change your selection at the Conference.</i>					
Binder (No selection): <input type="checkbox"/> Electronic binder only. PDF files of the binder contents will be available by email as well at the Conference for you to download to your laptop or other electronic device.					
Is this your first WSC? <input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/> GSR (Gen. Service Rep.)		<input type="checkbox"/> ISR (Intergroup Service Rep.)	
				<input type="checkbox"/> Trustee	
Group name:		Group location (city):		*Required - Group #:	

Check here if you are interested in serving as a mentor to a delegate _____

Check here if you would like the assistance of a mentor to guide you through the process of being a delegate _____

Notes:

1. **Group number is required.** Registrations without group numbers may be delayed or returned. To locate your group number, use the “Find a Meeting” page on the D.A. website:
<https://debtorsanonymous.org/meetings/?tsml-day=any&first-call=1>
2. **Registration Confirmation.** To receive confirmation of your registration, provide an email address or a self-addressed, stamped envelope. If you do not receive confirmation of early registration within a of the July 1 or late registration by July 26th due dates, please contact the General Service Office (GSO).
3. **Payment for registration and meals.** Conference registration and meals must be paid for on the Debtors Anonymous Conference page or by check, in a single payment accompanying this Registration Form, by the listed deadline.
4. **Hotel reservation and payment. You must make your own reservation with the hotel and pay the hotel directly.**
5. **Special Dietary Needs.** In general, meals will be served buffet style. There will be vegetarian, vegan and gluten free selections at each meal. If you have special dietary needs that may not be met by the Conference meals, you may want to include extra meal funds in your spending plan.
6. **Refunds: Refer to Registration Policies on Section 2.** To receive a refund for cancelled Conference registration and meals (not your own travel-related or hotel expenses), please notify the General Service Office via email at 2023WSC@debtorsanonymous.org by 4:00 pm Eastern time, Friday July 1, 2023.
7. **Volunteer Opportunities.** See Sections 9–10 for service opportunities. Submit the Volunteer Service Form with your Registration Form.
8. **Electronic Conference Binder.** An electronic copy of the 2023 binder will be available to all delegates. Please bring an electronic device and a thumb drive to download the digital version of the electronic binder or print desired section at home before the conference.
9. **Release Regarding Materials.** By submitting a completed registration form, either online or by postal mail, World Service Conference (WSC) attendees release to Debtors Anonymous General Service Board, Inc., any and all ownership and use rights for material submitted to WSC committees and caucuses during the Conference year. This includes, but is not limited to, written, graphic, and audio materials. Debtors Anonymous General Service Board, Inc., is the not-for profit corporation that has legal and fiduciary responsibility for the spiritual fellowship of Debtors Anonymous.
10. **Terms and Conditions.** By submitting a completed registration form, either online or by postal mail, you consent to the terms herein.

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Payment Form

Complete and send this form to the GSO if you pay by check, whether you register online or via postal mail*.

D.A. World Service Conference, August 2-6, 2023

(Keep a copy of this page for your records.)

First name:	Last name:
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Registration Options

1. Conference Registration and Meals

Meal plan includes: Four breakfasts, three lunches, and two dinners, per person. The meal plan is not optional and does not include the Gala Dinner.

(Enter one of the following)

a. **Early:** Postmarked or emailed on or before July 1, 2023, **\$ 898.00** \$ _____

b. **Late:** Postmarked or emailed after July 2 to July 26, 2023 **\$ 998.00** \$ _____

2. Gala Dinner / Talent Show / Dance \$ 60.00 *(Not included in registration fee.)* \$ _____

To register a guest for the Gala, please use section 12 of this packet.

3. Fellowship Day *(Not included in registration fee.)* **\$ 15.00** \$ _____

To register a guest for the Fellowship Day sessions or lunch, please use section 12 of this packet. No one will be turned away from the sessions for lack of funds.

4. Seventh Tradition *(Optional contribution)* **\$.** \$ _____

John H. Scholarship Fund *(Optional contribution)* \$ _____

Enter your amounts below.

Total Enclosed

\$

Whether you register online or via postal mail, you must send this form and a check for your registration fees to the General Service Office. If you are attending the Gala and/or the Fellowship Day, include those fees in your payment.

***Non-U.S. delegates:** After registering, email 2023WSC@debtorsanonymous.org to make arrangements to pay via a funds transfer.

Send this Payment Form with your payment:

Make checks payable to DAGSB. Mail to:

On-line payment through the web site will include a 3% convenience charge to cover vendor fees.

**2023 WSC Registration, Debtors Anonymous General Service Office
PO Box 920888, Needham, MA USA 02492-0009**

Early registration deadline (postmarked by): July 1, 2023

Hotel Reservation Information

Conference delegates must make their own hotel reservations.

Hotel Reservation Options: [Book your group rate for Debtors Anonymous Meeting and Room Block](#)

- **Phone:** 800-882-1037 Code: Debtors Anonymous Meeting and Room Block
- **Phone:** To hotel directly: +1 973-623-0006
- **Total Conference Room Fees for 4 nights:**

ROOM DESCRIPTION	Rate	Current Tax rate 15.125%	Fees for 4 nights (estimated)
1 KING BED	\$149.00		\$686.15
2 DOUBLE beds	\$149.00		\$686.15

- **Deadline.** The hotel guarantees rates and room availability for reservations for the block of rooms before July 6, 2023.

- **Discount code.** When making phone or mail-in reservations give conference name: **Debtors Anonymous Meeting and Room Block**

Debtors Anonymous World Service Conference 2023

- **Debit card prepayment:** If you want to prepay your hotel expense with a debit card, call the hotel directly at +1 973-623-0006. If you do not pre-pay, a room deposit for the entire stay will be required at check-in.

- **Incidental room charges.** Incidental expenses can be paid for at time of purchase. At check-in, you can request to allow incidental expenses to be charged to your room requiring a deposit or you can block the ability to charge incidentals to your room.

- **Cancellation NOTE:** The hotel policy for 2023 is as follows: MUST CANCEL 72 HOURS PRIOR TO CHECK-IN OR 1 NIGHT ROOM AND TAX WILL BE CHARGED and 1 NIGHT ROOM AND TAX WILL BE CHARGED if the guest leaves early from a confirmed multi-night booking

- **Double occupancy and roommates.**

- If you desire double occupancy, you are responsible for finding your own roommate and making your own arrangements with the roommate (and the hotel) as to how the hotel bill will be paid.
- Delegates looking for roommates can email the Host Committee at 2023HostCommittee@gmail.com to get assistance in finding a roommate to share a twin room- (*Note: These resources are provided for your convenience and are not affiliated with the D.A. General Service Office or the D.A. General Service Board. Neither the Host Committee, the GSB, the GSO, nor the NEWARK LIBERTY INTERNATIONAL AIRPORT MARRIOTT is responsible or liable for the selection of roommates.*)
- If you have a roommate and no prepayments have been made, whichever one of you checks in first will be obligated to pay the full room charges.

- **Extra room nights before or after the Conference.** The Conference room rates of **\$149.00+tax** per room per night will be provided to Conference attendees for five days before and three days after the Conference, subject to room availability. The extra days are listed on the reservation site, or you can call the hotel reservation line at 800-882-1037 or +1 973-623-0006 and mention the discount code above to book extra nights. If you have any difficulty reserving extra nights, please email: 2023WSC@debtorsanonymous.org

Travel and Miscellaneous Information

Transportation between the Airport and the Hotel

HOTEL SHUTTLE PICK UPS FROM ALL TERMINALS

COURTESY PHONE AT AIRPORT AVAILABLE OR CALL 973.623.0006

TERMINAL A

From Baggage claim, take the escalator down to parking level A. Walk through the vacant underground lot to the street curb. Look for green and white sign #8 that reads Newark Airport Marriott.

TERMINAL B

From Baggage claim follow the exit sign. Cross the street and look for the sign that says #5 Newark Airport Marriott Hotel.

TERMINAL C

From Baggage claim, walk toward the exit sign and go outside. Cross the street to the second island and walk to your right past the taxi stand. Stand under sign #7 shared ride services.

Driving Directions

Newark Liberty International Airport Marriott 1 Hotel Road Newark, NJ 07114 Phone: 973-623-0006

Newark International Airport Newark Airport Marriott Hotel, the only on-premise airport hotel at Newark International Airport, located on the oval site directly in front of Terminal B.

New Jersey Turnpike:

- **(Northbound/Southbound)** Exit 13A or 14 "Newark International Airport"
- Coming into the Airport follow signs for Marriott Hotel.

Garden State Parkway:

- **(Northbound)** Exit 140 to US 22 East
- Travel 4 miles to Southbound US 1&9 to Airport Entrance (bear left)
- Coming into airport follow signs for Marriott Hotel.
- **(Southbound)** Exit 142 to NJ 24 East/I-78 to Southbound US 1&9 to Airport Entrance (bear right)
- Coming into airport follow signs for Marriott Hotel.

From George Washington Bridge:

- Take New Jersey Turnpike South to Exit 14 or 13A
- Follow signs for "Newark International Airport"
- Coming into airport follow signs for Marriott Hotel

From NYC/Holland Tunnel:

- Take I-78/New Jersey Turnpike Extension to Turnpike south to Exit 14 or 13A
- Follow signs for "Newark International Airport"
- Coming into airport follow signs for Marriott Hotel

From Interstate 80 East:

- Take I-80 East to New Jersey Turnpike South to Exit 14 or 13A
- Follow signs for Newark International Airport"
- Coming into airport follow signs for Marriott Hotel

ONCE YOU ARRIVE INTO THE NEWARK AIRPORT, PLEASE FOLLOW THE BLUE/WHITE MARRIOTT SIGNS TO DIRECT YOU TO THE HOTEL

Parking Hotel self-parking overnight hotel guests is \$30.00 plus tax per night. Self-Parking for guests attending a parking up to a maximum of (12) hours is \$12.00 plus tax per car.

Hotel Amenities

Free Airport Transportation
Fitness Center with Gym / Workout Room
Wireless internet access throughout all bedrooms
Business Center with Internet Access
Dry Cleaning/Laundry Service/Washing Machines

Special Needs

- If you use a wheelchair or have mobility challenges for which you need assistance, contact 2023WSC@debtorsanonymous.org

Area Grocery Stores & Gas Stations Area amenities:

There is a Seven Eleven less than one mile from the hotel and several gas stations are a short distance from the Marriott. Ask when you arrive at the hotel for more information.

Conference Registration at the Hotel

Pick up your Conference materials at the WSC Registration Table. Registration will be open Wednesday, August 2, from 12 noon to 10 p.m.

WSC Attendee Reminders

- This is D.A.'s annual business conference, the purpose of which is to conduct the business of D.A. Conference, attendees should not promote or sell other products or services at the WSC.
- Tradition Eleven states "Our public relations policy is based on attraction rather than promotion; we need always maintain personal anonymity at the level of press, radio, and films." This has been extended to all other media. Hence, we suggest that members use first names and last initials only and no personal email addresses on documents circulated at the WSC (except committee rosters), as sometimes these documents have been posted on the Internet.
- Delegates: Please bring your own personal D.A. and A.A. Literature for your use as reference in your Committee and Caucus work. For additional reference, all delegates will retrieve a 2022 digital edition of the Debtors Anonymous Manual for Service (DAMS) which may be downloaded at: <https://debtorsanonymous.org/download/da-manual-of-service/?wpdmdl=121040>
Information on the 2023 DAMS will be provided to all registrants when it is available.
- By submitting a completed registration form, World Service Conference (WSC) attendees release to Debtors Anonymous General Service Board, Inc., any and all ownership and use rights for material submitted to WSC committees and caucuses during the Conference year. This includes, but is not limited to, written, graphic, and audio materials. Debtors Anonymous General Service Board, Inc., is the not-for profit corporation that has legal and fiduciary responsibility for the spiritual fellowship of Debtors Anonymous.

Your Role at the Conference and Committee/Caucus Descriptions

When attending the World Service Conference and throughout the year that follows, every GSR and ISR serves on a Conference Committee. This includes attending all sessions of your Committee during the Conference and continuing the work of your committee in monthly teleconferences and various e-mail and phone communications during the conference year that follows. In preparation for this, please consider which committee you feel offers the best opportunity for your service to D.A. If you do not make that decision prior to the Conference, you can make it at the Conference. For some returning delegates, rotating to a new committee provides the highest service to the D.A. Fellowship. Descriptions of the Committees are provided below. In addition to serving on a committee, you may also serve on one caucus.

World Service Conference Committees

B.D.A. COMMITTEE (B.D.A.)

The B.D.A. (Business Debtors Anonymous) Committee's purpose is to carry the message to the still-suffering debtor and help them apply the Steps and Traditions to all their affairs and not debt one day at a time. The B.D.A. Committee focuses on issues specific to the needs of D.A. members who own or operate businesses, are self-employed or have a desire to own or operate businesses or be self-employed. The B.D.A. Committee is open to all GSRs and ISRs, not just those who represent B.D.A. groups.

CONFERENCE COMMITTEE (CC)

The Conference Committee is concerned with the general nature of the World Service Conference. This includes: • The Charter of the World Service Conference and its relationship to the General Service Board and membership of D.A. as a whole • Issues related to the format of the annual World Service Conference of Debtors Anonymous • Assistance to the Host Com. in their planning and logistics • Recommendations of sites for future annual conferences.

FELLOWSHIP COMMUNICATIONS COMMITTEE (FCC)

The Fellowship Communications Committee facilitates communication and promotes collaboration among the debtor who still suffers, the Debtors Anonymous membership, the World Service Conference Committees and Caucuses, the General Service Office, and the General Service Board.

HOSPITALS, INSTITUTIONS, AND PRISONS COM. (HIP)

The Hospitals, Institutions, and Prisons Committee carries the message of D.A. to the debtor who still suffers within hospital, institution and prison systems.

INTERNAL OPERATIONS COMMITTEE (IOC)

The primary responsibility of the Internal Operations Committee (IOC) is to support the General Service Office (GSO) of Debtors Anonymous. The Committee: • Focuses on the overall office operations of the GSO • Interacts with the Board Office Liaison and the Office Manager to support the ongoing work of the GSO.

INTERNATIONAL COMMITTEE (IC)

The International Committee's mission is to connect D.A. members around the world by supporting emerging fellowships and meetings, including in languages other than English. We focus on developing global initiatives and facilitating the exchange of information across countries and cultures. By better understanding the diverse ways in which people incur unsecured debt, the barriers to help and the consequences they face, we can further extend the hand of D.A. to suffering debtors anywhere in the world.

LITERATURE COMMITTEE (LIT)

D.A. Conference-approved literature begins with the Literature Committee. Members participate in all levels of the literature creative process, including: • Generating ideas for new D.A. literature • Working closely with members of Literature Services • Reviewing drafts of literature in process (given to them at the Conference by Literature Services) • Approving final drafts of D.A. literature • Bringing motions to approve drafts of literature to Convocation to become Conference-approved literature.

PUBLIC INFORMATION COMMITTEE (PI)

The Public Information Committee works to carry the message of D.A. to the still-suffering debtor by interfacing with the media, helping professionals, the general public and the D.A. Fellowship-at-large, in person, on the telephone, and through written information. The Committee utilizes the Debtors Anonymous Public Information Manual and other D.A. Service Literature available to the entire D.A. Fellowship as a tool for outreach efforts, and supports and trains P.I. representatives as guided by the Twelve Traditions of D.A.

RESOURCE DEVELOPMENT COMMITTEE (RDC) Revenue for D.A. is the focus of the Resource Development Committee, including: • Increasing Seventh Tradition contributions and clarifying the use of Seventh Tradition funds; • Encouraging member participation in service at all levels • Increasing awareness within the D.A. Fellowship about the importance of self-support.

TECHNOLOGY COMMITTEE (TECH)

The Technology Committee is composed of delegates who have experience with and/or interest in leveraging technology to grow D.A. The Tech Committee focuses on harnessing technology to improve access to D.A.'s resources, facilitate communication within D.A., and reach out to the debtor who still suffers. The Committee advises the Conference and the GSB, as well as provides hands-on technical expertise where applicable.

UNDERSERVED AND UNDER-REPRESENTED OUTREACH COMMITTEE (UUOC)

The mission of the Underserved and Under-Represented Outreach Committee is to support the Fellowship in carrying the message of Debtors Anonymous to the debtor in underserved and under-represented populations and locations. We coordinate with World Service Conference Committees and Caucuses by developing best practices for doing that work and sharing it with D.A. as a whole.

World Service Conference Caucuses

INTERGROUP CAUCUS (IG)

The Intergroup Caucus is composed primarily of ISRs but also includes GSRs and Trustees who have experience with their local Intergroups. The main function of this Caucus is to create tools, resources, and a better understanding of the role of an Intergroup in the overall organizational structure of D.A. The Intergroup Caucus helps support both new and existing Intergroups. The Intergroup Caucus also contributes to the efforts to regionalize D.A.

SPIRITUALLY SUSTAINABLE EARNING CAUCUS (SSEC)

The Spiritually Sustainable Earning Caucus (SSEC) serves to support the D.A. Fellowship in gaining clarity around issues of earning in the D.A. program. Our vision is to broaden the Fellowship-wide understanding of how spiritually sustainable earning fits into D.A. recovery, encouraging a comprehensive and spiritual approach by working the Twelve Steps and using the Tools of Debtors Anonymous.

Preliminary Conference Schedule

Subject to Change

Start and End Times		Activity
Wednesday, August 2		
12:00 noon	10:00 p.m.	Conference Registration
3:30 p.m.	4:30 p.m.	D.A. meeting and open Twelve-Step meeting
4:30 p.m.	5:45 p.m.	Dinner
6:00 p.m.	9:00 p.m.	Conference Opening and Orientation; WSC Committee and Caucus Reports
9:15 p.m.	10:45 p.m.	Caucus Meetings
9:15 p.m.	10:15 p.m.	D.A. meeting and open Twelve-Step meeting
Thursday, August 3		
6:30 a.m.	7:30 a.m.	Conscious Contact / DA meeting
7:00 a.m.	8:15 a.m.	Breakfast
8:30 a.m.	11:00 a.m.	General Session: GSB Reports
11:00 a.m.	12:00 noon	General Session: Open Forum
12:00 noon	1:00 p.m.	Lunch
1:00 p.m.	2:00 p.m.	General Session: Open Forum (cont.)
2:00 p.m.	2:15 p.m.	Break
2:15 p.m.	3:15 p.m.	Caucus Meetings
2:15 p.m.	3:15 p.m.	D.A. meeting and open Twelve-Step meeting
3:30 p.m.	5:00 p.m.	Committee Meetings
5:00 p.m.	6:15 p.m.	Dinner
6:15 p.m.	7:00 p.m.	General Service Board Open Meeting
7:00 p.m.	9:30 p.m.	Committee Meetings
Friday, August 4		
6:30 a.m.	7:30 a.m.	Conscious Contact / DA meeting
7:00 a.m.	8:15 a.m.	Breakfast
8:30 a.m.	12:00 noon	Committee Meetings

11:30 a.m.	12:00 noon	Committee Chairs meet with each other
12:00 noon	1:00 p.m.	Lunch (includes Meet-the-Trustees tables)

1:15 p.m.	4:45 p.m.	Committee Meetings
5:00 p.m.	6:30 p.m.	Caucus Meetings
5:30 p.m.		Committees/Caucuses submit motions and recommendations to GSB
6:30 p.m.		Dinner on your own / Free time
7:00 p.m.	8:00 p.m.	D.A. meeting
9:00 p.m.	10:00 p.m.	D.A. meeting and open Twelve-Step meeting

Saturday, August 5

6:30 a.m.	7:30 a.m.	Conscious Contact / DA meeting
7:00 a.m.	8:15 a.m.	Breakfast
7:00 a.m.	8:30 a.m.	Credentiailling
8:30 a.m.	12:00 noon	Convocation (all delegates)
12:00 noon	1:15 p.m.	Lunch with Speaker Share
1:30 p.m.	5:45 p.m.	Fellowship Day
6:00 p.m.	11:00 p.m.	Gala Dinner with Keynote Speaker / Talent Show / Dance

Sunday, August 6

6:30 a.m.	7:30 a.m.	Conscious Contact / DA meeting
7:00 a.m.	8:15 a.m.	Breakfast
7:00 a.m.	8:30 a.m.	Credentiailling
8:30 a.m.	12:00 noon	Convocation and closing (all delegates)

Note regarding the Convocation:

The Conference concludes with the Convocation sessions on Saturday and Sunday. The Sunday Convocation closes at approximately **12:00 noon**. These sessions are where issues that affect the Fellowship will be considered, and decisions will be made. Your participation and votes are part of the group conscience of the worldwide D.A. Fellowship.

Please arrange your travel so you can stay for the entire Sunday Convocation.

2023 Service Opportunities

Volunteer for Service

Each year, the Conference provides opportunities for Conference delegates to give service. If you wish to take advantage of any of the service opportunities below, please fill out the form on Section 10 and mail with your registration form or email to 2023WSC@debtorsanonymous.org

1. Speakers: Fellowship Day

The Host Committee needs D.A. members willing to speak for approximately ten minutes on one of the topics listed below. All sessions are open. The audience for the following sessions will include compulsive debtors, newcomers to D.A., and possible non-members (i.e. professionals, family, or friends) who support the mission of D.A. to reach the debtor who still suffers. This year Fellowship Day will offer morning sessions for local and nonlocal guests while all WSC delegates attend Convocation. Afternoon sessions will be open to all.

Fellowship Day 2023

Theme for Fellowship Day:
World Service Rocks Your World

Sessions	Track 1- The 12 Steps	Track 2- Service is the Secret	Track 3- The 12 Traditions
Session 1	Steps 1-3	Being a GSR	Traditions 1-3
Session 2	Steps 4-6	Being an ISR	Traditions 4-6
Session 3	Steps 7-9	Being on a Host Committee	Traditions 7-9
Session 4	Steps 10-12	Being a Trustee	Traditions 10-12

Speakers must have incurred no new, unsecured debt for at least one year. At the beginning of your share, you will be asked to state how long you have been free from incurring new unsecured debt. (Unsecured debt is any debt not backed up by some form of collateral). All speakers will be required to sign an Assignment of Rights release as we will be recording the sessions for the D.A. website.

Speakers should focus their sharing on not incurring any new unsecured debt, working the Twelve Steps, using the D.A. Tools, and applying the Twelve Traditions. Speakers should share how these foundations of the D.A. program have shaped their recovery. Speakers should also share their experience of how these D.A. cornerstones relate to the listed workshop topics. Speakers must abide by the Twelve Traditions and should limit their sharing to their own experience within the D.A. program.

Also, in accordance with Tradition Six, speakers should not promote non-D.A. enterprises or businesses. Speakers in Tracks 1-3 will be recorded.

The Host Committee is looking for D.A. members planning to attend Fellowship Day in Newark who speak a non-English language fluently and would be interested in participating on a speaking panel introducing newcomers to D.A. in that language. Please fill out the Volunteer Service Form on Section 10.

2. Leaders: Conscious Contact Sessions

The Conference will include a 60-minute Conscious Contact session at the beginning of each day. The goal is to give members the opportunity to practice Step Eleven, through meditation, music, physical movement, and other relaxation/spiritual/self-care practices. Leaders are needed.

3. Performers: Gala Talent Show

Have a talent? Consider performing in the Talent Show, which is part of the Saturday night Gala.

Volunteer Service Form

First name:		Last name:	
Address:			
City:	State/Province:	Country:	Postal code:
Home phone: ()		Cell phone: ()	
Email address: (please print clearly)			

I WOULD LIKE TO VOLUNTEER TO:

- Be a Fellowship Day speaker.

Speakers must have incurred no new unsecured debt for at least one year. At the beginning of your share, you will be asked to state how long you have been free from incurring new unsecured debt. (Unsecured debt is any debt not backed by some form of collateral.)

Tell us if there are any listed sessions for which you are particularly interested in giving a lead share and/or if you have fluency in a non-English language:

- Lead a Conscious Contact session.

The goal is to give members the opportunity to practice Step Eleven, through meditation, music, physical movement, and other relaxation/spiritual/self-care practices.

Tell us about the session you would lead:

- Perform in the Gala Talent Show. A note about the Talent show:

Dear Talent Show Performers: This will be a fun night to celebrate the work that has been done by the delegates during the Conference as well as the ending of Fellowship Day, which is open to all members of DA. Please remember that the Traditions will be in effect during all of Fellowship Day including the Talent Show just as they would during a meeting. Specifically, please do not promote yourself or your business. Tradition 12: "Humility and anonymity help keep our focus on group unity and our common welfare". This also includes following exactly the timed schedule of **3 minutes each**.

Tell us about your talent:

Complete the form above and email to 2023WSC@debtorsanonymous.org

Delegate Spending Plan Worksheet

Funds Available	Example only	Planned	Actual
Group GSR/Intergroup ISR Funds			
John H. Scholarship			
Other			
Total	Example only	Planned	Actual
Expenses: Category & Item			
A. Conference Registration and Meals			
Postmarked or emailed on or before July 1, 2023 (\$898.00)	898.00		
Postmarked or emailed July 2 to July 26, 2023 (\$998.00)			
B. Lodging 4 nights: Double or Single (\$596.00)	686.00		
C. Transportation:			
Airplane, train, gas, tolls, etc.	1,000.00		
Transportation from home to local airport (Outgoing)	35.00		
Transportation from airport to hotel	0		
Transportation from hotel to airport	0		
Transportation from local airport to home (Return)	35.00		
Transportation at Conference (taxi, car, public transportation, etc.)			
Other (COVID Testing and/or Travel Insurance)			
D. Meals (other than meal package included in registration)			
Outgoing travel meals	35.00		
Return travel meals	35.00		
Friday evening meal	40.00		
Other			
E. Fellowship Day registration fee	15.00		

F. Gala Dinner / Talent Show / Dance	60.00		
G. Tips and Gratuities			
Tips for lodging	25.00		
Tips for transportation	5.00		
Tips for meals	\$25.00		
H. Miscellaneous Expenses			
Seventh Tradition (A basket will be available at the Convocation.)	20.00		
Donation to John H. Scholarship Fund	15.00		
D.A. literature	45.00		
Other			
Subtotal	2974.00		
I. Travel Contingency (10% of subtotal of non-fixed expenses: C & D)	297.00		
Total	3271.00		

*Lodging rates pending availability. Please reserve hotel rooms early.

Guest Registration for 2023 Fellowship Day and Gala

Only General Service Representatives (GSRs) and Intergroup Service Representatives (ISRs) can attend the business sessions of the Conference. Guests are not allowed in the committee rooms (Wednesday, Thursday, and Friday) and/or the Convocation (Saturday and Sunday mornings).

Guests are welcome to attend the Fellowship Day lunch, the Fellowship Day morning and afternoon sessions, and the Gala dinner with speaker, talent show and dancing, all of which will be held on Saturday, August 5, 2023.

Guests wanting to attend any of these events can pre-register using the link:

[World Service Conference - Debtors Anonymous](#)

Deadline for lunch and dinner registration is July 26, 2023

1. Fellowship day = \$15 *
2. Saturday Lunch = \$50
3. Gala dinner with speaker, talent show & dance \$60

Please purchase your ticket here (Bring your receipt of payment:

[World Service Conference -Debtors Anonymous](#)

No one will be turned away from the fellowship day due to lack of funds, but meals must be paid for.

If you need more information about these events before booking, please contact the Host Committee at 2023HostCommittee@gmail.com

John H. Scholarship Program

Description and Instructions

The purpose of the John H. Scholarship Program is to provide financial assistance to GSRs and ISRs who are willing to be of service and to attend the Debtors Anonymous Annual World Service Conference but lack all the necessary funds to do so.

Allocation Criteria

The allocation procedure for distribution of scholarship funds follows a process mandated by guidelines previously approved by the World Service Conference. These guidelines follow on sections 14 and 15.

Deadlines

1. Scholarship applications must be received by the General Service Office by May 2, 2023. This allows the Host Committee time to make funding decisions and advise award recipients in a timely manner.
2. Funding decisions will be made by the Host Committee no later than May 7, 2023.
3. Applicants will be notified by May 7, 2023 by telephone, email, or postal mail.

Application Instructions (Application form is on Section 15.)

In the personal Information section, please provide:

1. Your name, mailing address, phone number, and email address.
2. Your group name and group number.
3. Has your group ever received John H Scholarship funds? Years? (If known)

In the expense information section:

1. Registration fee (includes meals) and lodging expense are pre-entered on the form. Scholarship awards will be based on the early-registration amount.
2. Transportation. Complete amounts for each applicable line item in this section.
3. Meals (other than meal package included in registration). Complete amounts for each applicable line item in this section, including meals in route to and from conference.
4. Fellowship Day.
5. Gala Dinner/Talent Show/Dance
6. Subtotal. Add amounts in rows A–F.
7. Contingency. Multiply subtotal of rows C–D by 10%.
8. Total. Add (Subtotal) + (Contingency).
9. Amount of Group(s) Contribution. Subtract total funds your group(s) can contribute.
10. Amount of scholarship needed. Enter amount requested from the scholarship fund.

Submitting the application:

Email completed application to:

2023WSC@debtorsanonymous.org

Or mail completed application to:

2023 WSC

John H. Scholarship Application

Debtors Anonymous General Service Office

P.O. Box 920888

Needham, MA 02492-0009

Applications must be received by **May 2, 2023**. If you apply for a scholarship, you can wait to send in your Conference registration until after you have received notification regarding the final scholarship decision.

After the Conference:

If you receive a scholarship award, after the Conference you

must: Complete the “actual” column of the application form

(Column B).

Mail the completed form and a check in the amount of **any unused funds** to:

D.A. GSO

Attn. John H. Scholarship Fund

P.O. Box 920888

Needham, MA 02492-0009

John H. Scholarship Funding Guidelines

(Last revised: August 2013 - Approved by the 2013 WSC)

The general purpose of the Scholarship Fund is to provide financial assistance to those GSRs/ISRs who are willing to be of service and to attend the Debtors Anonymous World Service Conference but don't have all the necessary funds to do so.

The Scholarship Fund allocation process is to be administered by the Host Committee.

1. Suggested qualifications to apply:

Individual:

- (a) One year of not having incurred any new, unsecured debt;
- (b) A committed record of service at the group or Intergroup level;
- (c) Actively working the Twelve Steps and Twelve Tools of Debtors Anonymous;
- (d) Active member of home group; and
- (e) Willingness to fulfill Conference duties and to remain a committee member the entire Conference year.
- (f) If the GSR/ISR is a returnee to the conference, it is suggested that they have attended at least 7 out of 11 of the previous year's committee's calls.

Group:

- (a) Group shall state on the application whether it has received John H. Scholarship funding, and if so, the years, if known.

2. Deadlines:

Scholarship applications must be received by May 2, 2023. This allows the committee time to render a decision and reply to applicants in a timely manner. There can also be a published notice by an eNews announcement, in *The DA Focus* newsletter and *Ways & Means* magazine to notify when applications are available. Applications can be submitted as soon as they become available to avoid last-minute gridlock. Applications will also be available at www.debtorsanonymous.org once they become available. Decisions will be made by the Host Committee at least Twenty-one (21) days before the Early Registration Deadline. The Host Committee shall provide scholarship allocation information to the GSB Treasurer at the same time.

3. Notification to applicants:

Applicants will be notified by May 7th more than sixty (60) days before the Early Registration Deadline.

4. Allocation:

One scholarship will be given based on the "Most Need." This will allow some GSRs/ISRs from small groups an opportunity to participate. However, (a) the group that is represented by the "Most Need" scholarship recipient must have been a registered meeting with the GSO and meeting on a regular basis for at least two years; (b) the "Most Need" recipient cannot receive this scholarship in two successive years; and (c) the group should have demonstrated that they have made an attempt to get their GSR/ISR to the Conference, for example, passing a separate basket or fundraisers.

The remainder of the fund will be allocated to those GSRs/ISRs with the "least need" first, in order to get more delegates to the Conference.

The scholarship is awarded to the group, not the individual. This means if an award is granted and then the individual cannot attend the WSC for whatever reason, the group can send another group member (the elected alternate GSR/ISR) instead and the alternate GSR/ISR may use the scholarship funds (as long as the funds are used for the group the scholarship was originally awarded to). If the group cannot send an alternate GSR/ISR, the funds go back into the scholarship fund for the host committee to re-award to a previously denied applicant.

5. Guidelines as to how applicants and GSO will be notified:

By telephone, email, or postal correspondence.

6. Written material explaining how funds are dispersed:

Funds are kept in a separate account by the GSB. The GSB will distribute funds as allocated by the Host Committee.

Funds available for scholarship will include all contributions collected up to March 31st of the year of Conference.

7. Record Keeping:

The Host Committee will follow the guidelines set forth in this Scholarship Fund application process. The Treasurer of the Host Committee will keep track of the name, address, meeting represented, and amounts of each fund recipient and forward a report to the GSB. The Conference Support Committee will maintain a file of all scholarship recipients.

If a recipient does not use all funds granted him or her by scholarship, the recipient will return the excess amounts to the GSO to be placed back into the Scholarship Fund. The recipient will complete an Actual Spending Plan (Column B on the Spending Plan Worksheet) and return it to the GSO within two (2) weeks following the last day of the Conference.

WSC 2023 John H. Scholarship Application Form

Name:		Group name:	
Address:			Required: Group #
City:	State/Province:	Country:	Postal code:
Home phone: ()		Cell phone: ()	
Email address: (please write clearly)			
My group has ___ has not ___ received John H. Scholarship funds. Year(s) [if known]			

Applications must be received by the General Service Office by **May 2, 2023**.

Email completed application to: 2023WSC@debtorsanonymous.org

Or mail completed application to:

2023 WSC Registration
 John H. Scholarship Application
 Debtors Anonymous General Service Office
 P.O. Box 920888
 Needham, MA 02492-0009

Please complete Column (A) only

	A	B
Expenses:	Planned	Actual
Conference Registration and Meals – Early registration fee (DOES NOT include Fellowship Day or Gala)	\$898.00	
B. Lodging for 4 nights (double occupancy assumed)	\$686.15	
C. Transportation		
Plane, train, bus, gas, tolls, etc.		
Transportation from home to local airport + Tip		
Transportation from LHR airport to hotel + Tip		
Transportation from hotel to LHR airport + Tip		
Transportation from local airport to home + Tip		
Baggage charges and tips		
Direct vehicle expense (gas, tolls, etc.)		
Other (COVID testing and/or Travel Insurance)		
D. Meals (other than meal package included in registration)		
Outgoing travel meals + Tip		
Friday evening meal + Tip		
Other		
E. Fellowship Day (Saturday)(\$15.00)		
F. Gala Dinner / Talent Show (Saturday)(\$60.00)		
Subtotal		
G. Travel Contingency (10% of subtotal of non-fixed expenses: C & D)		
Total		
Less: Amount of Group Contribution		
Total amount of scholarship requested		

Hosting a Future World Service Conference

Would Your Area Like to Host the Conference 2025?

At each World Service Conference (WSC), the Conference Committee brings before the Convocation a motion to select a site for one or several future year's Conferences. At WSC 2023 the Conference Committee will be accepting and evaluating proposals to host the 2025 (if not already selected) and 2026 World Service Conferences. All areas and Intergroups are encouraged to consider hosting a WSC. It is suggested that smaller areas, or those areas with few meetings, work with other meetings in their region to build a strong host committee.

To assist areas interested in hosting a WSC, the following guidelines are suggested:

1. Two or more years ahead (ideally), any member of the Fellowship may submit a Letter of Intent to the Conference Committee and the General Service Board (GSB), communicating an area's interest in hosting a future WSC. Two or more local D.A. members should sign the letter. This does not commit an area to host, but instead allows the Conference Committee and the GSB to plan for future conferences.

2. The interested city/area/Intergroup should hold a group conscience meeting of all participating area groups and individual members willing to work on the Conference, in order to gain agreement to present a formal bid to host the WSC. A written proposal is then developed. It is recommended that the proposal include:

- a. Name of proposed host city/area (City, Intergroup, local groups, etc.)
- b. Possible sites (hotels, retreat facilities, convention centers, colleges)
- c. Preliminary site proposals, including bids (primarily for cost comparison of room rates)
- d. Names, contact information, and experience of proposed Host Committee members (i.e., years in program, solvency dates, prior D.A. service, prior WSC participation, etc.)
- e. Prior experience of local fellowship in hosting conventions, workshops, fellowship days, etc.
- f. Details of proposed area, including airport proximity and transportation costs to/from airport, other general costs, seasonal considerations, etc.
- g. Any other information that would help the Conference Committee understand the area's capabilities, depth of experience, willingness, etc.

3. One or more persons from the bidding Host Committee (does not have to be a GSR or ISR) must attend the WSC at which the proposal will be presented. The presenters should submit their written proposal to the Conference Committee no later than the first committee meeting session of the Conference. The Conference Committee will then, working in conjunction with the Board's Conference Support Committee, schedule time for presenting teams to make their bid presentations and address questions.

4. By tradition, the Chair of a Host Committee whose bid has been accepted is expected to attend the World Service Conference for the year immediately prior to the WSC they'll be hosting. The Host Committee Chair has the option of attending that WSC as either an elected delegate (a General Service Representative or Intergroup Service Representative), or as a nonvoting observer. If attending as a GSR or ISR, the Chair will be a voting member of both the WSC Conference Committee and the Convocation. If attending as an observer, the Chair will attend sessions of the WSC Conference Committee and Convocation without voting rights. In either case, the Chair's costs for attending the preceding year's WSC, including registration, travel, lodging, and meals, will be paid as a conference expense.

5. Once a host city/area is selected, a GSB Trustee will be assigned to the Host Committee to serve as a liaison between the Host Committee and the GSB.

6. In preparation for the Conference, the GSB will:

- a. Sign all contracts (Hotel, audio/visual, PCs and printers, copier, DJ, etc.)
- b. Create and approve the Conference income and spending plan
- c. Create and approve the registration packet
- d. Approve the Conference theme
- e. Approve flyers and fundraising outreach to the Fellowship
- f. Provide the Host Committee with seed funds (approximately one year in advance) Other important considerations:

:

- The WSC is traditionally held in early- to mid-August.
- Approximately 100 – 150 D.A. members attend the Conference. A majority of the attendees are from the United States.
- Thirteen breakout rooms are needed: Eleven for Committee and Caucus meetings, one for the GSB, one for hospitality room, plus a storage area for the host committee.
- One large ballroom, set up classroom-style, is needed for the general sessions and the Convocation. A second large room is needed for buffet meals.
- Accommodations and meals for 100 – 150 people will be needed, including vegan and gluten-free options. The GSB can provide sample menu suggestions to hotels to accommodate these needs and to ensure accurate pricing estimations.
- A Fellowship Day is traditionally held in conjunction with the WSC on Saturday afternoon of the Conference week. The Host Committee plans and conducts this event.
- A Gala Dinner is traditionally held Saturday evening. The event includes dinner, a speaker, a talent show, and dancing, and is open to delegates, non-delegate D.A. members, and guests. Adequate seating must be assured for this event, along with additional floor space for the evening's entertainment and dancing (typically 120 - 150 attendees total). The Host Committee plans and conducts this event.

For more information on hosting the 2025 or other future World Service Conference, Contact bidsforWSC@debtorsanonymous.org.