

The 39th Annual World Service Conference of Debtors Anonymous

Delegate Registration Packet

https://debtorsanonymous.org/fellowship-services/world-service-conference/

Revised: 2025-03-27

The Debtors Anonymous World Service Conference

The World Service Conference (WSC) is the annual business meeting of Debtors Anonymous. It is where General Service Representatives (GSRs), Intergroup Service Representatives (ISRs), and the General Service Board (GSB) Trustees gather to review the state of the D.A. Fellowship, work on topics like new D.A. literature, concepts and new outreach methods, and vote on important issues affecting D.A. All registered D.A. groups, including Intergroups, may send one representative to the WSC.

Registering for this conference is a yearlong commitment to attend all the required sessions of the 5 days of the Conference, and then monthly business meetings of the Committee and Caucus, that you sign up for. Bring your availability for conference calls for the next year to the World Service Conference so you can make an informed commitment for Committee participation.

This document contains the information delegates need to register for the Conference and provides information that will help groups prepare for sending a representative to the Conference. In section 7 of this document you will find a sample spending plan that your group can use, even if not applying for the John H. Scholarship Fund.

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1. Important Dates and Deadlines

May 2, 2025 John H. Scholarship application deadline

May 16, 2025 John H. Scholarship recipients' notification or earlier

May 24, 2025 Pre-Conference orientation call

July 6, 2025 Early Conference registration discount deadline

July 19, 2025 Hotel reservation deadline

July 28, 2025 Conference registration final deadline Guest registration for Fellowship Day and Gala Dinner deadline

2. Pre-Conference Orientation Call

A live information session will be held to prepare delegates for the conference and for service following the conference. This will be recorded and posted to the website.

Date May 24, 2025 – 10 AM PDT, 1 PM EDT, 6 PM BST

Access

Dial-in number: +1 (605) 472-5540 Access code: 617093

For international numbers and online access, visit debtorsanonymous.org/call-in-access

Attendees may want to listen to recorded pre-Conference orientation calls from June 15, 2024, here is the link: <u>https://debtorsanonymous.org/2023-2024-conference-year/</u>

3. Transportation

3.1 Transportation to and from San Francisco, California, USA

The closest international airport to the World Service Conference Hotel is San Francisco International Airport (IATA code: SFO).

A discount code has been arranged with United Airlines (Star Alliance) for delegates traveling to the World Service Conference in San Francisco between the travel dates of July 29 and August 15th, 2025.

To make flight reservations online please visit <u>https://www.united.com/en/us</u> and enter the discount code **ZQY2184446**.

You may also call the United Meetings Reservation Desk Monday – Friday at 1 (800) 426-1122 for booking assistance. Booking fees are waived for Meeting reservations. International customers may contact their local United Reservation Desk. You may also consult with your local travel professional for assistance.

The providing of this information does not imply an endorsement of this airline or airline alliance. It is provided only as a courtesy to delegates traveling to the WSC.

Note on AMTRAK Service to the San Francisco Bay Area:

Rail service via AMTRAK terminates in Emeryville, CA at: 5885 Horton Street, Emeryville, CA 94608-2037 With connecting bus service to the San Francisco stop located at **Bus Stop - Curbside Bus Stop only (no shelter)** Salesforce Gondola, 401 Mission Street, San Francisco, CA 94105

To travel to the hotel from Mission Street would involve an additional 90-120 minutes transfer via public transportation or a 30 minute taxi or rideshare vehicle.

3.2 Travel Documentation

Each member must determine their requirements individually. Neither the Board nor the D.A. Office will be addressing travel requirements by email or phone call.

For US Citizens - **Effective May 7, 2025** all US Citizens must be REAL ID compliant to board domestic flights - <u>https://www.dhs.gov/real-id</u>

3.2.1 REAL ID Compliance within the United States

The United States Federal Government will enforce the use of REAL ID to board US domestic flights and enter some Federally controlled buildings effective May 7, 2025. If you have a valid passport, that is considered an acceptable form of identification to board a domestic flight. Non-compliant driver's licenses and identification cards are NOT acceptable forms of identification. At this writing Mobile Driver's Licenses (mDLs) may be problematic as each US State and Territory must apply for a waiver for their documents. Due to the variation in each of the 50 US States and the five US Territories, GSRs and ISRs from the United States will need to verify their documentation with the state or territory that has issued those documents. **It is the responsibility of the traveler to ensure that their documents comply with US Federal and State laws.**

More information on acceptable documents that are REAL ID compliant can be found here:

https://www.tsa.gov/travel/security-screening/identification

3.2.2 For non-US Citizens.

Travel requirements depend on your country of origin and the countries you are traveling to or through. If traveling through the United States, check with the United States Department of State for visa or other entry requirements. All international travelers require a valid passport which should be valid until March, 2026. https://www.state.gov/

3.2.2.1 Special Notice for non-US Citizens Staying Beyond 30 Days in the USA

At this time of this writing (March, 2025), an Executive Order has been issued with an effective date of mid-April 2025 for visa-exempt nationals (including Canada) for stays beyond 30 days. Such visitors may need to register in advance with US authorities. Nexus card holders are currently exempt as are nationals who require a visa. This is a fluid situation and additional changes or revisions are expected.: If your travel plans include more than 30 days in the USA, you may wish to consult a travel specialist and review information being provided by the US Government.

Nationals of some countries may be exempt from the need for a visa if they qualify for the *Electronic System for Travel Authorization* (ESTA), but see above for stays longer than 30 days.

For more information and associated costs for an ESTA and which Nationals may be eligible for the Visa Waiver Program (subject to change) can be found here: <u>https://esta.cbp.dhs.gov/</u> (as of 2025-03-27)

- Andorra
- Australia
- Austria
- Belgium
- Brunei
- Chile
- Croatia
- Czech Republic
- Denmark
- Estonia
- Finland
- France
- Germany
- Greece
- Hungary
- Iceland
- Ireland
- Israel
- Italy
- Japan
- Latvia

- Liechtenstein
- Lithuania
- Luxembourg
- Republic of Malta
- Monaco
- Netherlands
- New Zealand
- Norway
- Poland
- Portugal
- Qatar
- San Marino
- Singapore
- Slovakia
- Slovenia
- South Korea
- Spain
- Sweden
- Switzerland
- Taiwan[1]
- United Kingdom

[1]With respect to all references to "country" or "countries" in this document, it should be noted that the Taiwan Relations Act of 1979, Pub. L. No. 96-8, Section 4(b)(1), provides that "[w]henever the laws of the United States refer or relate to foreign countries, nations, states, governments, or similar entities, such terms shall include and such laws shall apply with respect to Taiwan." 22 U.S.C. § 3303(b)(1). Accordingly, all references to "country" or "countries" in the Visa Waiver Program authorizing legislation, Section 217 of the Immigration and Nationality Act, 8 U.S.C. 1187, are read to include Taiwan. This is consistent with the United States has maintained unofficial relations with Taiwan since 1979.

Note: The above list of countries may change at any time due to actions by the United States State Department.

Please note that some previous convictions may prevent admittance to the United States. See section 3.2.4 below for more information.

3.2.3 Visa Requirements to enter the USA.

Delegates planning to attend the World Service Conference from countries where a visa is required to enter the United States are to send an email to <u>2025WSC@debtorsanonymous.org</u> to request an invitation letter signed by the Chair of the General Service Board. This request should be made well in advance as there may be significant waiting periods to obtain an appointment in some countries with the American Embassy or American Consulate local office.

More information can be found here:

https://travel.state.gov/content/travel/en/us-visas.html/

The information required for the invitation letter includes:

- Full name of the delegate
- Mailing address of the delegate
- Date of birth
- Passport details (country of issue, date of issue, place of issue, expiration date)
- Anticipated arrival date and departure date from the United States
- Group or Intergroup Number of the group to be represented

Prepayment of the World Service Conference fee is required before an invitation letter can be sent. Should a visa be denied, these conference fees will be refunded fully to the delegate or their group.

3.2.4 USA Entry Waivers for People with Previous Convictions - US Waiver Form I-192 Application for Advance Permission to Enter as Nonimmigrant.

Some international members of the fellowship wishing to attend the World Service Conference may have a criminal record that could prevent entry into the United States. If you are in this position it is suggested that you consult with a legal professional in your country who is trained in handling such cases prior to purchasing transportation. A previous conviction from any time may disqualify you. This includes actions taken in your home country to expunge or suspend this from your record. The United States is under no obligation to honor suspensions or forgiveness issues outside their jurisdiction. An Entry Waiver application is required for either a one, two or five year term and there are fees associated with this. These fees are nonrefundable should the US Customs and Border Protection Agency (CBP) reject your application. More information about ineligibility to enter the United States and the completion of Form I-192 and supporting documents required can be found here:

https://www.cbp.gov/travel/international-visitors/admission-forms/form-i-92-application-a dvance-permission-enter-nonimmigrant

3.3 Transportation to and from the Embassy Suites – Waterfront Hotel (near the San Francisco International Airport).

Embassy Suites by Hilton San Francisco Airport Waterfront 150 Anza Blvd, Burlingame, CA 94010 US

1+650-342-4600, 0 for front desk

Embassy Suites San Francisco Airport Hotel - Burlingame map of hotel near SFO Airport

Transportation between the SFO Airport and the Hotel

Complimentary Airport Shuttle

First pick up at 5:00 am with last airport pickup 12:30 am

Before boarding the shuttle make sure it is going to the **Embassy Suites San Francisco Airport Waterfront Hotel (Black Vehicle)** as there are two Embassy Suites properties in this area.

SFO AIRPORT: Go to departures, outside, sign says hotel shuttle area, runs every 30 minutes.

BART: Get off at the BART SFO Airport Station, walk to departures, outside look for the sign "**hotel shuttle area**" and take the free shuttle.

BART - Bay Area Rapid Transit

BART requires the use of a "clipper" card when you get to the fare gate to pay for your ride – "tag and go." Clipper vending machines can be found at all BART stations or ordered online at <u>www.clippercard.com</u>. There is a one-time card fee of \$3.00.

For your safety, please only use airport authorized transportation services. Do not accept rides from drivers approaching you in the airport terminal. Rideshare arrangements should be made via the appropriate app.

4.Lodging

The Embassy Suites SFO - Waterfront Hotel is located at **150 Anza Blvd, Burlingame, CA 94010**. To obtain our special pricing, hotel bookings should be made using the link below or by calling the hotel at the number provided:

Rates:

Room Type	Rate in USD	Tax rate	Rate - Per Date	Rate – 4 days
1 King bed	\$179.00	14.00%	\$204.06 USD	\$816.24 USD
2 Queen / 2 Double beds	\$179.00	14.00%	\$204.06 USD	\$816.24 USD

Note - each guest room is in a suite configuration with a pull-out sofa.

The hotel will charge an additional \$20.00 per night per person (plus tax) for triple and quad occupancy.

Reservations: Click Here to Book a Hotel Room

Conference delegates must make their own hotel reservations via the above online booking link or by phone: The Conference room rates of \$179.00+tax USD per room per night will be provided to Conference attendees for three days before and three days after the Conference, subject to room availability. To book extra days click "Edit Stay" on the hotel reservation site

• Phone: To hotel directly: +1-650-342-4600 or toll free in the USA at 1-800-445-8667.

Deadline for Hotel Room Reservations at the contracted rate:

The hotel guarantees rates and room availability for reservations for the block of rooms until **July 19, 2025**.

Debit card payment

A debit card can be used to secure your room. The actual card must be presented at check-in for all charges that covers the entire cost of your stay.

When paying with a debit card or similar card, the same card MUST be provided at check out at the Front Desk for any held funds to be released to you.

Incidental room charges

The default setting will be no incidental charges allowed to your room.Incidental expenses can be paid for at the outlet/property venue at the time of purchase. If, <u>however</u>, at check-in, you request incidental expenses to be charged to your room, this requires a deposit of \$100 per registered night, which will be initiated against your debit card, in addition to the room night fees. You MUST check out in person at the Front Desk so this hold amount can be released to you.

Cancellation policy

Guests must cancel 48 hours prior to check-in (by 4pm two (2) days prior), or one (1) night room plus tax will be charged. Also, if a guest leaves early from a confirmed multi-night booking, one (1) night room plus tax will be charged.

Double occupancy and roommates

Delegates looking for roommates can email the Host Committee at **wendie.lash@gmail.com** to get assistance in finding a roommate to share a room. Note - each guest room is in a suite configuration with a pull-out sofa. Some rooms have two double beds and a pull-out sofa.

If you desire double occupancy, you are responsible for finding your own roommate and making your own arrangements with the roommate (and the hotel) as to how the hotel bill will be paid. If you have a roommate, whichever one of you checks in first will be obligated to pay the full room charges.

The hotel will charge an additional \$20.00 per night per person (plus tax) for triple and quad occupancy.

Disclaimer: Although the Host Committee will try to assist delegates looking for roommates, the Host Committee, the GSB, the GSO, and the The Embassy Suites SFO - Waterfront Hotel are not responsible or liable for the selection of roommates.

*Pets - 1-4 night stay \$75.00, & 5+ night stay \$125.00. There is a 2-pet max – dog or cat only.

*Service Animals with documentation are exempt from the above charges.

Extra room nights before or after the Conference.

The Conference room rates of \$179.00+tax USD per room per night will be provided to Conference attendees for three days before and three days after the Conference, subject to room availability. To book extra days click "Edit Stay" on the hotel reservation site at: **Click Here to Book a Hotel Room**

Or enter this URL in your browser:

https://www.hilton.com/en/book/reservation/rooms/?ctyhocn=SFOBGES&arrivalDate=2025-08-06&depart ureDate=2025-08-10&groupCode=909&room1NumAdults=1&cid=OH%2CMB%2Cattendmyevent%2CMU LTIPR%2COfferCTA%2CMultipage%2CBook%2Ci81912

• Phone: To hotel directly: +1-650-342-4600 or toll free in the USA at 1-800-445-8667

If you have any difficulty reserving extra nights, please email: <u>2025WSC@debtorsanonymous.org</u>

*Hotel prices are in United States Dollars. The amount in your preferred currency will vary depending on the daily exchange rate.

Hotel Amenities

Fitness Centre with Gym / Workout Room, Wireless internet access throughout all bedrooms, Business Centre with Internet Access, Dry Cleaning/Laundry Service sent out for cleaning, Indoor pool.

Free parking for registered guests attending WSC39. A parking card will be provided.

Accessibility

The hotel offers several accessible rooms which should be requested at the time of reservations.

If you use a wheelchair, have mobility challenges or have other accessibility requirements for which you need assistance during the conference, contact 2025WSC@debtorsanonymous.org

The following accessible features are available via this link:

https://www.hilton.com/en/hotels/sfobges-embassy-suites-san-francisco-airportwaterfront/hotel-info/

5.Meals

Great care has been taken to select menu items that appeal to most delegates. Additional attention has been made to vegan and gluten free options.

The Conference meal plan is included in the Registration Fee and is not optional. There is no possibility to opt out of the meal plan.

The plan includes:

- 3 lunches: Thursday, Friday, Saturday
- 2 dinners: Wednesday and Thursday

Breakfast is included in your hotel room price.

The plan excludes:

- 1 dinner: Delegates arrange for their own dinner on Friday.
- 1 dinner: The Saturday dinner is part of the Gala event and is not included in the registration price. Additional guests may also purchase a ticket for this event, for which a separate fee is required (see section 6.4).

In general, meals are served buffet style, with vegetarian, vegan and gluten free selections at each meal. If you have special dietary needs that may not be met by the Conference meals, you may want to include extra meal funds in your spending plan. Note that each hotel room does have a small refrigerator and a coffee maker.

To assist the hotel with meal planning for those with special requirements, we will ask for more information in the Registration Form. The following categories will be available for advance disclosure:

Gluten-Free	🗆 Halal
□ Vegetarian	Dairy-Free
Diabetic	Sugar-Free
Nut Allergies	Elour-Free
Allergies (please specify)	Soy-Free
No Pork	Salt-Free
No Fish	Other (please specify)
r complex medical and dietary requirements we	will reach out to you for a

For complex medical and dietary requirements we will reach out to you for a one on one discussion once you advise us.

6. Conference

6.1 General Information

The Conference takes place directly at the Embassy Suites SFO – Waterfront Hotel located at **150 Anza Blvd, Burlingame, CA 94010**.

Conference Fee (excluding accommodation)

August 6-10 2025	Fee
If Registered Before or on July 6, 2025	890.00 \$USD*
If Registered on or After July 7, 2025	990.00 \$USD*

*As the D.A. GSO is located in the United States, conference fees are determined in US Dollars (USD) to facilitate payment to the D.A. accounts.

Conference fee includes:

- Meals during the Conference (See Section 5).
- Parking for registered guests.

Conference fee excludes:

- Fellowship Day and Gala Dinner
- Hotel expenses
- Incidentals including spa, golf, minibar expenses and room service.
- Travel and insurance expenses

Conference Literature & Material

Delegates must bring to the Conference the following materials:

 The Conference Binder is accessible via a shared Google Drive or to be downloaded to your device at home prior to arriving at the conference. Delegates will receive a link by email several days prior to the conference. For example, last year this document was about 200 pages with 11 Sections and 8 Appendices.

- A digital edition of the Debtors Anonymous Manual for Service (DAMS) Delegates will receive the URL link to the DAMS by email a few weeks prior to the Conference. One hard copy will be available to each committee and caucus of the WSC.
- All delegates should bring their own personal D.A. and A.A. Literature for use as reference as needed in Committee and Caucus work.
- D.A. literature will be available for sale on Fellowship Day.

Delegates pick up their Conference materials at the WSC Registration Table in the lobby of the Embassy Suites SFO - Waterfront Hotel (follow signage). Registration will be open Wednesday, August 6, from 12 noon to 10pm.

Mentors to delegates

If you feel the need for guidance leading up to and during the conference, you may ask to be paired with a mentor to guide you through the experience.

Any returning delegate may be a mentor to a delegate who needs direction.

Please communicate your interest in having a mentor or being a mentor in section E of the Registration form.

6.2 Committees & Caucuses

When attending the World Service Conference and throughout the service year that follows, every GSR and ISR serves on a Conference Committee. This includes attending all sessions of your Committee during the Conference and continuing the work of your committee in monthly conference meetings and various email and phone communications during the conference year that follows.

In preparation for this, please consider which committee you feel offers the best opportunity for your service to D.A. For some returning delegates, rotating to a new committee provides the highest service to the D.A. Fellowship. For others, returning to a committee provides a sense of continuity and accomplishment. In addition to serving on a committee, you may also serve on one caucus.

Please include the name of the Committee and Caucus on which you wish to serve in section B of the Registration form.

Descriptions of Committees and Caucuses can be found here: https://debtorsanonymous.org/fellowship-services/world-service-conference/

WSC COMMITTEES (10)

- B.D.A. COMMITTEE (B.D.A.)
- CONFERENCE COMMITTEE (CC)
- FELLOWSHIP COMMUNICATIONS COMMITTEE (FCC)
- GLOBAL COMMITTEE (GloComm)
- HOSPITALS, INSTITUTIONS, AND PRISONS COMMITTEE (HIP)
- LITERATURE COMMITTEE (LIT)
- PUBLIC INFORMATION COMMITTEE (PI)
- RESOURCE DEVELOPMENT COMMITTEE (RDC)
- TECHNOLOGY COMMITTEE (TECH)
- UNDERSERVED AND UNDER-REPRESENTED OUTREACH COMMITTEE
 (UUOC)

WSC CAUCUSES (2)

- INTERGROUP CAUCUS (IG)
- SPIRITUALLY SUSTAINABLE EARNING CAUCUS (SSEC)

6.3 Preliminary Conference Schedule

A preliminary version of the Conference schedule is shown on the next page. This is subject to change and the final one will be available for you when you arrive.

Voting occurs on the Saturday and Sunday convocations. These sessions are where issues that affect the Fellowship will be considered, and decisions will be made. Attendance is mandatory.

Delegates are asked to arrange their return travel to be able to attend the entire Sunday Convocation (from 8:30 am to 12:00 noon). Allow sufficient time to travel to the airport.

Preliminary Conference Schedule *

	Wednesday, August 6, 20)25			
12:00 noon	10:00 p.m.	Conference Registration			
1:00 p.m.	2:30 p.m.	Technology Training			
3:00 p.m.	4:30 p.m.	Finance Presentation and Q & A			
4:30 p.m.	5:45 p.m.	Dinner			
6:00 p.m.	9:00 p.m.	Conference Opening and Orientation; WSC Committee and Caucus Reports			
9:15 p.m.	10:45 p.m.	Caucus Meetings			
9:15 p.m.	10:15 p.m.	D.A. meeting and open Twelve-Step meeting			
	Thursday, August 7, 202	25			
6:30 a.m.	7:30 a.m.	Conscious Contact / D.A. meeting			
6:30 a.m.	8:15 a.m.	Breakfast			
8:30 a.m.	11:00 a.m.	General Session: GSB Reports			
11:00 a.m.	12:00 noon	General Session: Open Forum			
12:00 noon	1:00 p.m.	Lunch			
1:00 p.m.	2:00 p.m.	General Session: Open Forum (cont.)			
2:00 p.m.	2:15 p.m.	Break			
2:15 p.m.	3:15 p.m.	Caucus Meetings			
2:15 p.m.	3:15 p.m.	D.A. meeting and open Twelve-Step meeting			
3:30 p.m.	5:00 p.m.	Committee Meetings			
5:15 p.m.	6:00 p.m.	General Service Board Open Meeting			
6:00 p.m.	7:00 p.m.	Dinner			
7:00 p.m.	9:30 p.m.	Committee Meetings			
	Friday, August 8, 2025				
6:30 a.m.	7:30 a.m.	Conscious Contact / D.A. meeting			
6:30 a.m.	8:15 a.m.	Breakfast			
8:30 a.m.	12:00 noon	Committee Meetings			
11:30 a.m.	12:00 noon	Committee Chairs meet with each other			

12:00 noon	1:00 p.m.	Lunch (includes Meet-the-Trustees tables)
1:15 p.m.	4:45 p.m.	Committee Meetings
5:00 p.m.	6:30 p.m.	Caucus Meetings
5:30 p.m.		Committees / Caucuses submit motions and recommendations to GSB
		Dinner on your own / Free time
7:00 p.m.	8:00 p.m.	D.A. meeting
9:00 p.m.	10:00 p.m.	D.A. meeting and open Twelve-Step meeting
	Saturday, August 9, 202	5
6:30 a.m.	7:30 a.m.	Conscious Contact / D.A. meeting
6:30 a.m.	8:15 a.m.	Breakfast
7.00 a.m.	8:30 a.m.	Credentialing
8:30 a.m.	12:00 noon	Convocation (all delegates)
12:00 noon	2:00 p.m.	Lunch with Speaker Share
12:00 p.m.	5:00 p.m.	Fellowship Day
6:00 p.m.	11:30 p.m.	Gala Dinner with Keynote Speaker / Talent Show / Dance
	•	
	Sunday, August 10, 202	5
6:30 a.m.	7:30 a.m.	Conscious Contact / D.A. meeting
6:30 a.m.	8:15 a.m.	Breakfast
7:00 a.m.	8:30 a.m.	Credentialing
8:30 a.m.	12:00 noon	Convocation and closing (all delegates)

*Schedule subject to change.

6.4 Fellowship Day and Gala Dinner

The Fellowship Day and Gala Dinner will take place on Saturday August 9, 2025.

Fee

Activity	Fee
Fellowship Day Sessions (suggested)	\$20.00 USD
Fellowship Day Lunch (included for delegates)	\$58.00 USD*
Gala Dinner (Keynote Speaker, Talent Show and Dance)	\$75.00 USD*

*Lunch and dinner prices include meal, beverage, sales tax, service fee and gratuity.

No guest will be turned away from the sessions on Fellowship Day for lack of funds, but the Lunch and Dinner must be paid for by the attendee. (Note: lunch is included for GSR/ISR delegates.)

Gala Dinner is optional and requires a separate fee for delegates and guests.

Please register for these activities in section D of the Registration form.

6.5 Volunteer Service during the Conference

Each year, the World Service Conference provides opportunities for conference delegates (GSRs and ISRs) to give service. If you wish to take advantage of any of the service opportunities below, please fill out form section F of the registration form and mail with the rest of your registration form, or email to <u>2025WSC@debtorsanonymous.org</u>

Leaders: Conscious Contact Sessions

The Conference will include a 60-minute Conscious Contact session at the beginning of each day. The goal is to give members the opportunity to practice Step Eleven, through meditation, music, physical movement, and other relaxation/spiritual/self-care practices. Leaders are needed to facilitate these sessions.

Performers: Gala Talent Show

Have a talent? Consider performing in the Talent Show, which is part of the Saturday night Gala: singing, dancing, poetry, G-rated comedy, skits. (Balloons and open flame are not permitted)

Fellowship Day Speakers

The Host Committee needs D.A. members willing to speak for approximately ten minutes on one of the topics listed below. All sessions are open. The audience for the following sessions will include compulsive debtors, newcomers to D.A., and possible non-members (i.e. professionals, family, or friends) who support the mission of D.A. to reach the debtor who still suffers. This year Fellowship Day will offer morning sessions for local and non-local guests while all WSC delegates attend Convocation. Afternoon sessions will be open to all. GSRs and ISRs who are attending the Conference should only offer to speak during afternoon sessions.

Speakers must have incurred no new, unsecured debt for at least one year. At the beginning of your share, you will be asked to state how long you have been free from incurring new unsecured debt. (Unsecured debt is any debt not backed up by some form of collateral). All speakers will be required to sign an Assignment of Rights release. The shares will be recorded and later posted on the Debtors Anonymous website.

Speakers should focus their sharing on not incurring any new unsecured debt, working the Twelve Steps, using the D.A. Tools, and applying the Twelve Traditions. Speakers should share how these foundations of the D.A. program have shaped their recovery. Speakers should also share their experience of how these D.A. cornerstones relate to the listed workshop topics. Speakers must abide by the Twelve Traditions and should limit their sharing to their own experience within the D.A. program.

Also, in accordance with Tradition Six, speakers should not promote non-D.A. enterprises or business.

The Saturday night Talent Show is a fun night to celebrate the work that has been done by the delegates during the Conference, as well as the ending of Fellowship Day. Please remember that the Traditions will be in effect during all of Fellowship Day including the Talent Show just as they would during a meeting. **Specifically, please do not promote yourself or your business**. Tradition 12: "Humility and anonymity help keep our focus on group unity and our common welfare". Every participant will be given exactly three (3) minutes to showcase their talent.

Speakers for Fellowship Day Sessions in a language other than English

Tell us if there are any listed sessions for which you are particularly interested in giving a lead share and/or if you have fluency in a non-English language:

Fellowship Day Speaker Volunteers 2025 "Theme: "Everyone Belongs" SIGN UP TO BE A SPEAKER (10 minute share) Sample Schedule

NOTICE: GSR VOLUNTEERS NEEDED FOR AFTERNOON ONLY

	Track 1 The 12 Steps	Track 2	Track 3 The 12 Traditions	Track 4 Joyful Living	Track 5 To Be Determined	Track 6 Debt Anon
10:00 a.m.	Steps 1, 2, 3	Welcome Newcomers	Traditions 1, 2, 3	Public Information Training (Workshop)	ТВА	ТВА
11:00 a.m.	Steps 4, 5	Sponsorship	Traditions 4, 5	PI Training continues	ТВА	TBA
12:00 p.m.		Lu	inch Break with	Keynote Speaker		
2:00 p.m.	Steps 6, 7	Concepts	Traditions 6, 7	Visioning and Movement	ТВА	TBA
3:00 p.m.	Steps 8, 9	Inclusion Workshop	Traditions 8,9	Guided Visioning Meditation	ТВА	ТВА
4:00 p.m.	Steps 10, 11, 12	Inclusion Panel	Traditions 10, 11, 12	Recordkeeping as a Couple	ТВА	ТВА
6:00 p.m.	Gala Dinner, Keynote Speaker, Talent Show and Dance					

Debt-Anon will also have a presence and offer sessions during the Fellowship Day.

Please communicate your interest in volunteering opportunities in section F of the Registration form.

7. John H. Scholarship Fund

The general purpose of the John H. Scholarship Fund is to provide financial assistance to those GSRs/ISRs who are willing to be of service and to attend the Debtors Anonymous World Service Conference but don't have all the necessary funds to do so.

Eligibility

Delegates applying for a scholarship must have:

- a. One year of not having incurred any new, unsecured debt
- b. A committed record of service at the group or Intergroup level
- c. Actively working the Twelve Steps and Twelve Tools of Debtors Anonymous
- d. Active member of home group
- e. Willingness to fulfill Conference duties and to remain a committee member the entire Conference year
- f. If the GSR/ISR is a returnee to the Conference, it is required that they have attended at least 7 out of 11 of the previous year's committee's calls
- g. Group shall state on the application whether it has received John H. scholarship funding, and if so, the years if known

Deadline for applications

Scholarship applications must be received (65 days prior to early booking) by May 2, 2025. This allows the committee time to render a decision and reply to applicants in a timely manner. Applications can be submitted as soon as they become available to avoid last-minute gridlock. Application forms will also be available at: https://debtorsanonymous.org/download/john-h-application-and-information-2025/

Decisions will be made by an ad hoc committee of at least three, and as many as five members, including a delegate from the Host Committee, a delegate from the GSB Conference Support Committee, a delegate from the WSC Conference Committee, and up to two other volunteers, to be chosen by the three designated members, who must be ISRs or GSRs, who need not be members of the GSB or the Conference Committee, at least fifty (50) days before the Early Registration Deadline. The Host Committee shall provide scholarship allocation information to the GSB Treasurer at the same time.

Allocation

One scholarship will be given based on the "Most Need." This will allow some GSRs/ISRs from small groups an opportunity to participate. However, (a) the group that is represented by the "Most Need" scholarship recipient must have been a registered meeting with the GSO and meeting on a regular basis for at least two years; (b) the "Most Need" recipient cannot receive this scholarship in two successive years; and

(c) the group should have demonstrated that they have made an attempt to get their GSR/ISR to the Conference, for example, passing a separate basket or fundraisers.

The remainder of the fund will be allocated to those GSRs/ISRs with the "least need" first, in order to get more delegates to the Conference.

The scholarship is awarded to the group, not the individual. This means if an award is granted and then the individual cannot attend the WSC for whatever reason, the group can send another group member (the elected alternate GSR/ISR) instead and the alternate GSR/ISR may use the scholarship funds (as long as the funds are used for the group the scholarship was originally awarded to). If the group cannot send an alternate GSR/ISR, the funds go back into the scholarship fund for the host committee to re-award to a previously denied applicant.

Final decision

Applicants will be notified by May 16, 2025 which is within fifty (50) days before the Early Registration Deadline.

Applicants and the GSO will be notified by email.

After the Conference

If a recipient does not use all funds granted by scholarship, the recipient will return the excess amounts to the GSO to be placed back into the Scholarship Fund.

If you wish to apply for a scholarship, please fill out a mandatory spending plan ("Planned" column only) and Application form and submit for consideration.

The Spending Plan Worksheet begins on the next page.

Spending Plan Worksheet

WSC39 Spending Plan W	orksheet USD	USD	USD
Funds Available	Example	Planned	Actual
Group GSR / Intergroup ISR Funds	\$1,534.00		
John H. Scholarship	\$560.00		
Other	\$1,200.00		
Total Funds Available	\$3,294.00	\$0.00	\$0.00
		_	
Expenses	Example	Planned	Actual
A. Conference Registration and Meals			
On or before July 6, 2025 (\$890.00)	\$890.00		
After July 7, 2025 (\$990.00)			
B. Lodging			
Lodging 4 nights: Single Approx \$816.24 USD (Double Approx \$408.12 USD)	2010.01		
(Triple \$302.48 USD)	\$816.24		
Refundable Room Deposit will be required (\$100.00) per night for incidentals/room charges**			
C. Transportation:			
Airplane, train, gas, tolls, etc.	\$1,000.00		
Transportation from home to local airport	\$35.00		
Airport transfer - Free with Hotel Shuttle	Ō		
Transportation from local airport to home	\$35.00		
Transportation during Conference	\$0.00		
Other (COVID Testing and/or Travel Insurance)	\$0.00		
D. Meals (other than meal plan)			
Outgoing travel day meals	\$35.00		
Return travel day meals	\$35.00		
Friday evening meal (dinner on your own)	\$40.00		
Other	\$0.00		
E. Fellowship Day			
Registration fee	\$20.00		
Fellowship Day lunch (included)			
F. Gala Dinner / Talent Show / Dance			
Ticket for the Gala Dinner	\$75.00		

G. Tips and Gratuities		
Tips for lodging	\$25.00	
Tips for transportation	\$5.00	
Tips for meals	\$25.00	
H. Miscellaneous Expenses		
Seventh Tradition	\$20.00	
Donation to John H. Scholarship Fund	\$15.00	
D.A. literature	\$45.00	
Other		
Subtotal	\$3,116.24	
I. Contingency (15% of expenses C & D)	\$177.00	
Total Expenses (please specify currency)	\$3,293.24	
Difference (negative is short fall)	\$0.00	

**The hotel will add a \$100.00 per night hold on your debit card as a deposit for any incidentals that you may charge to your room account if you activate this option.

John H. Scholarship Application Form

First name:			Last name:	
Address:		City:		
State/Province: Country:		Postal code:		
Home phone: Include cou	untry and area codes	Cell phone: Include country and area codes		
Email address:				
Group name:	Group location (city):		Group number:	
My group has received a John H. Scholarship in the past:				

Deadline to submit

John H. Scholarship applications must be received by May 2, 2025

How to submit a John H Scholarship application (choose one option)

A. By email:

Email completed Spending Plan and John H. Scholarship Application Form to: <u>2025WSC@debtorsanonymous.org</u>

B. By regular mail:

Mail completed Spending Plan and John H. Scholarship Application Form to:

2025 WSC John H. Scholarship Application Debtors Anonymous General Service Office P.O. Box 920888 Needham, MA 02492-0009 USA

8. Conference Registration

There are 2 ways to register:

- 1) Using the form below which can be printed and mailed, or saved as a pdf and emailed
- 2) Using the online registration form

Click here for online Registration

1. Delegates are able to Register online and either pay online or by check.

2. Registration fees do not change - no matter the payment method chosen.

Section A - Delegate inf	ormation (GSR, ISR, Trus	stees, Staff only)	
First name:			Last name:
Address:		City:	I
State/Province:	Country:	I	Postal code:
Home phone: Include cou	intry code.	Cell phone: Incl	ude country code.
Email address:		1	
Re-enter Email address:			
□ I need special assistan	ce or a reasonable accom	modation (if yes, please	e describe):
This is my first WSC:	Role:		
□ Yes □ No	GSR (Genera	al Service Representati oup Service Representa	
Section B - Committee	and Caucus Selection		
Select one (1) committee	and one (1) caucus on wh	nich vou wish to serve. `	You may change your selection at the
Conference.			
Committee (MANDATOF	RY)		
B.D.A. Committee (B.I	-		
Conference Committee	e (CC)		
Fellowship Communic			
□ Global Committee (GC			
-	and Prisons Committee (H	HP)	
 Literature Committee (Public Information Cor 	-		
Resource Developmer			
Technology Committee			
	er-represented Outreach C	Committee (UUOC)	
Caucus (optional)			
Intergroup Caucus (IG)		
Spiritually Sustainable	Earning Caucus (SSEC)		

Group name:	Group location (city):	Group number:
Section D - Fellowship	Day and Tickets for Lunch and Gala Dinner	I
I wish to attend:		
Fellowship Day for se	elf (\$20.00)	
Extra Fellowship Day	Lunch (\$58.00) for a guest -Lunch is included for WS	C Delegates
🗆 Gala Dinner (\$75.00)		
	75.00) for a guest	

Section E-Mentoring				
I am interested in serving as a mentor to a delegate: □ Yes □ No	I would like the assistance of a mentor to guide me through the process of being a delegate: □ Yes □ No			
Section F - Volunteering				
I would like to volunteer to:				
 Be a Fellowship Day Speaker (English) Steps 6 & 7 Steps 8 & 9 Steps 10, 11, & 12 Concepts Inclusivity Record Keeping as a Couple Traditions (various specific topics possible) 				
Other Real Englishin Day Speaker (apother language) S	inocity.			
 Be a Fellowship Day Speaker (another language) S Lead a Conscious Contact Session Please describe what topic you wish to speak about or 	□ Perform in the Talent Show			

• Delegates are strongly encouraged to subscribe to D.A.'s eNews announcements by clicking on this link: <u>https://debtorsanonymous.org/enews</u> If you wish to unsubscribe there is a link at the bottom of each **eNews** email. Due to various international privacy laws, we cannot enroll on your behalf, you must opt in yourself.

Terms:

1. Group number is required. Registrations without a group number may be delayed or returned. To locate your group number, use the 'Find a Meeting' page on the D.A. website:

https://debtorsanonymous.org/meeting-search-virtual/

- Registration Confirmation. To receive confirmation of registration you must provide an email address. If you do not receive a confirmation of your early registration by July 10, 2025 or your late registration by July 31, 2025, please contact us at <u>2025WSC@debtorsanonymous.org</u> or by telephone at 1-800-421-2383 – US Only, or +1 781-453-2743 Monday to Friday.
- 3. **Payment for Registration. If you register by mail or email,** payment can be made in a few ways:

a. Pay by debit card or PayPal using the links at the Debtors Anonymous website at:

https://debtorsanonymous.org/world-service-conference-registration-2025

b. Mail a check or money order in US Funds drawn on a US Bank for the exact amount of the payment payable to: DA-GSB

Debtors Anonymous WSC Registration PO Box 920888 Needham, MA 02492-0009 USA

DO NOT MAIL CASH

- 4. **Refunds.** Refer to World Service Conference Registration Policies on page 31.
- 5. Release Regarding Materials. By submitting a completed registration form, either online or by postal mail, WSC attendees release to Debtors Anonymous General Service Board, Inc., any and all ownership and use rights for material submitted to WSC committees and caucuses during the Conference year. This includes, but is not limited to, written, graphic, and audio materials. Debtors Anonymous General Service Board, Inc., is the not-for-profit corporation that has legal and fiduciary responsibilities for the spiritual fellowship of D.A.
- 6. **Waiver.** D.A., DA-GSB, Inc. and employees, board and all associates are released and discharged from any and all liability, claims, demands, or causes of action that registrants may hereafter have for damages and injuries arising out the World Service Conference, the Mentor/Mentee Program and services throughout the Conference year including but not limited to losses caused by the negligence of the released parties.
- 7. **Terms and Conditions.** By submitting a completed registration form, either online or by postal mail, you consent to the 2025 WSC Registration Packet policies, terms and conditions herein.

9. Payment for Delegates

Payment Form

First Name	Last Name		
1. Conference registration and meals fee*.			
Choose one of the following:		USD	USD
A. Early registration: Postmarked or emailed on or before July 6, 2025		\$890.00	\$
B. Late registration: Postmarked or emailed on or after July 7, 2025		\$990.00	\$
2. Fellowship Day		\$20.00	\$
3. Fellowship Day Lunch (included for delegates)		\$0.00	\$0.00
4. Gala Dinner / Talent Show / Dance		\$75.00	\$
5. Seventh Tradition Contribution		\$	
6. John H. Scholarship Fund Contribution			\$
	Total Enclosed USD		\$

*The Registration Fee is not prorated for partial attendance to the Conference. Delegates are required to attend the entire conference.

The above fees are calculated in US Dollars and should be paid with US funds.

REMINDER: All lodging fees must be paid to the Embassy Suites SFO – Waterfront Hotel directly. Lodging fees are excluded from the payment form.

Deadline to submit

Applications and payments must be received by July 6, 2025 to benefit from the early registration discount.

Payment methods for mailed or emailed registrations: Go to this page and choose one payment option:

https://debtorsanonymous.org/world-service-conference-registration-2025

- A) Pay by debit card or PayPal
- B) Mail a check or money order in US Funds drawn on a US Bank and include with your documents payable to: **DA-GSB**

Debtors Anonymous WSC Registration PO Box 920888 Needham, MA 02492-0009 USA

DO NOT MAIL CASH

C) Non-U.S. delegates: After registering, email <u>2025WSC@debtorsanonymous.org</u> to make arrangements to pay via a funds transfer if you are unable to use any of the above options. Please include your Confirmation Number.

10. Cancellation and Refund Policy

Conference

A registered delegate can cancel their Conference registration and receive a full refund of any previously paid registration fees, by notifying the GSO, via email, up to 30 days prior to the start of the Conference. This pertains to the Registration Fee only; it does not apply to delegates' travel or hotel expenses.

To request a refund for Conference registration and meals, notify the General Service Office via email at: <u>2025WSC@debtorsanonymous.org</u> by 4:00 pm Eastern time, Friday, July 7, 2025.

Refunds will be issued via check within 30 days of the date the refund request is received by the GSO.

Extenuating Circumstances and Participation on a Conference Committee

When a registered, returning General Service Representative (GSR) or Intergroup Service Representative (ISR) is unable to attend the WSC due to extenuating circumstances that occur within the two-week period preceding the Conference, when their registration fees cannot be refunded, the GSR or ISR may participate as a voting member of a WSC committee during the Conference year that follows, provided that:

- 1. It is the same Committee for which they served in the previous Conference year, and
- 2. The newly formed WSC Committee unanimously approves the participation of the GSR/ISR.

Lodging

Guests must cancel 48 hours - two (2) days prior to check-in by 4 p.m. Pacific Time, or one (1) night room and tax will be charged. Also, if a guest leaves early from a confirmed multi-night booking, one (1) night room and tax will be charged.

11. Hosting the 2027 or 2028 World Service Conference

Would your area like to host the WSC in 2027 or 2028?

At each World Service Conference (WSC), the Conference Committee brings before the Convocation a motion to select a site for one or several future year's Conferences. The 2025 Conference Committee will be accepting and evaluating proposals to host the 2027 or 2028 World Service Conferences. All areas and Intergroups are encouraged to consider hosting a WSC. It is suggested that smaller areas, or those areas with few meetings, work with other meetings in their region to build a strong host committee.

Guidelines

- Ideally two or more years ahead, any member of the Fellowship may submit a Letter of Intent to the Conference Committee and the General Service Board (GSB), communicating an area's interest in hosting a future WSC. Two or more local D.A. members should sign the letter. This does not commit an area to host, but instead allows the Conference Committee and the GSB to plan for future conferences.
- 2. The interested city/area/Intergroup should hold a group conscience meeting of all participating area groups and individual members willing to work on the Conference, in order to gain agreement to present a formal bid to host the WSC. A written proposal is then developed. It is recommended that the proposal include:
 - a. Name of proposed host city/area (City, Intergroup, local groups, etc.)
 - b. Possible sites (hotels, retreat facilities, convention centers, colleges)
 - c. Preliminary site proposals, including bids (primarily for cost comparison of room rates)
 - d. Names, contact information, and experience of proposed Host Committee members (i.e., years in program, solvency dates, prior D.A. service, prior WSC participation, etc.)

- e. Prior experience of local fellowship in hosting conventions, workshops, fellowship days, etc.
- f. Details of proposed area, including airport proximity and transportation costs to/from airport, other general costs, seasonal considerations, etc.
- g. Any other information that would help the Conference Committee understand the area's capabilities, depth of experience, willingness, etc.
- 3. One or more persons from the bidding Host Committee (does not have to be a GSR or ISR) must attend the WSC at which the proposal will be presented. The presenters should submit their written proposal to the Conference Committee no later than the first committee meeting session of the Conference. The Conference Committee will then, working in conjunction with the Board's Conference Support Committee, schedule time for presenting teams to make their bid presentations and address questions.
- 4. By tradition, the Chair of a Host Committee whose bid has been accepted is expected to attend the World Service Conference for the year immediately prior to the WSC they'll be hosting. The Host Committee Chair has the option of attending that WSC as either an elected delegate (a General Service Representative or Intergroup Service Representative), or as a nonvoting observer. If attending as a GSR or ISR, the Chair will be a voting member of both the WSC Conference Committee and the Convocation. If attending as an observer, the Chair will attend sessions of the WSC Conference Committee and Convocation without voting rights. In either case, the Chair's costs for attending the preceding year's WSC, including registration, travel, lodging, and meals, will be paid as a conference expense by the GSB.
- 5. Once a host city/area is selected, a GSB Trustee will be assigned to the Host Committee to serve as a liaison.
- 6. In preparation for the Conference, the GSB will:
 - a. Sign all contracts (Hotel, audio/visual, PCs and printers, copier, DJ, etc.)
 - b. Create and approve the Conference income and spending plan
 - c. Create and approve the registration packet
 - d. Approve the Conference theme
 - e. Approve flyers and fundraising outreach to the Fellowship

f. Provide the Host Committee with seed funds (approximately one year in advance)

Other important considerations

- The WSC is traditionally held in early- to mid-August.
- Approximately 100 150 D.A. delegates attend the Conference. Most of the attendees are from the United States.
- Thirteen breakout rooms are needed: Ten for the Committee and Caucus meetings, one for the GSB, one for the hospitality room, plus a storage area for the host committee.
- One large ballroom, set up classroom-style, is needed for the general sessions and the Convocation. A second large room is needed for buffet meals.
- Accommodations and meals for 100 150 people are needed, including vegan and gluten-free options. The GSB can provide sample menu suggestions to hotels to accommodate these needs and to ensure accurate pricing estimations.
- A Fellowship Day is traditionally held in conjunction with the WSC on Saturday afternoon of the Conference week. The Host Committee plans and conducts this event.
- A Gala Dinner is traditionally held Saturday evening. The event includes dinner, a keynote speaker, a talent show, and dancing and is open to delegates, non-delegate D.A. members, and guests. Adequate seating must be assured for this event, along with additional floor space for the evening's entertainment and dancing (typically 120 - 150 attendees maximum). The Host Committee plans and conducts this event.

For more information on hosting the 2027 or 2028 World Service Conference, please contact <u>bidsforwsc@debtorsanonymous.org</u>

12. Attending Fellowship Day as a non-delegate

Fellowship Day is open to all members of Debtors Anonymous and Debt-Anon. The workshops will be in the afternoon of **Saturday**, **August 9th**, **2025** at the hotel. See page 20 of this document for the schedule of potential workshops.

A suggested donation is \$20.00 USD, but no one will be turned away for lack of funds. If you wish to preregister you can. Donations will also be accepted at the door.

There is an option to buy a lunch ticket and/or a dinner ticket for the Gala event. Tickets for meals must be purchased in advance - **no later than July 28, 2025** as we are required to confirm numbers to the hotel in advance.

For those wishing to pay in advance in US Dollars, they can go here: https://dawsc.eventsmart.com/?p=42

Delegates may also use this link to register guests.

Fellowship Day - Saturday 9 August 2025

Embassy Suites SFO – Waterfront Hotel 150 Anza Blvd, Burlingame, CA 94010

Debtors Anonymous General Service Office P.O. Box 920888 Needham, MA 02492-0009 USA

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