

Don't want to mail paper checks to the General Service Office?

Online Bill Pay is an alternative.

Your bank's Bill Pay service can be used to send contributions to the D.A. General Service Office.

With the rise of electronic financial transactions, the General Service Board (GSB) and the World Service Conference (WSC) recognize that some D.A. members and groups want to make contributions to the General Service Office (GSO) electronically.

While the WSC Technology Committee and the GSB are actively exploring methods for D.A. members to make secure contributions via the D.A. website, the WSC Resource Development Committee would like to point out an alternative method of making electronic contributions that can be used today.

That is, most banks offer a **Bill Pay** service that will disburse checks at the accountholder's request. Using this service, a D.A. member could arrange to send a one-time contribution to the GSO, or set up automatic recurring payments.

Just like individual D.A. members, D.A. groups with checking accounts could also use a Bill Pay service to make electronic contributions.

Instructions for setting up Bill Pay with your bank

The D.A. Treasurer's Manual provides these instructions for setting up Bill Pay capability:

The D.A. GSO is not currently equipped to arrange electronic funds transfers, but members and groups can use the online Bill Pay service of their bank to send contributions to D.A. For members who do not have Internet access, most banks allow customers to fill out the paperwork in person at a branch office.

Arrange for online Bill Pay as follows:

- *The member or group should set up the payee as "DA-GSB" with the following address:
General Service Office
P.O. Box 920888
Needham, MA 02492-0009*
- *If your bank's Bill Pay system has a memo field, include your email address there.*
- *Once the setup has been completed, the member or group can then send funds anytime they want directly from their account.*

If you're interested in using your bank's Bill Pay capability, contact your financial institution.

In gratitude and service,
The 2012-2013 WSC Resource Development Committee