

# Hosting a Future World Service Conference

## *Would Your Area Like to Host the Conference in 2027 or beyond?*

At each World Service Conference (WSC), the Conference Committee brings before the Convocation a motion to select a site for one or several future year's Conferences. It is suggested that smaller areas, or those areas with few meetings, work with other meetings in their region to build a strong host committee.

To assist areas interested in hosting the 2027 WSC, the following guidelines are suggested:

1. Any member of the Fellowship may submit a Letter of Intent to the Conference Committee and the General Service Board (GSB), communicating an area's interest in hosting the 2027 WSC. Two or more local D.A. members should sign the letter. This does not commit an area to host, but instead allows the Conference Committee and the GSB to contact you and work with you to prepare a proposal.

2. The interested city/area/Intergroup should hold a group conscience meeting of all participating area groups and individual members willing to work on the Conference, in order to gain agreement to present a formal bid to host the WSC. A written proposal is then developed. It is recommended that the proposal include:

- a. Name of proposed host city/area (City, Intergroup, local groups, etc.)
- b. Possible sites (hotels, retreat facilities, convention centers, colleges)
- c. Preliminary site proposals, including bids (primarily for cost comparison of room rates)
- d. Names, contact information, and experience of proposed Host Committee members (i.e., years in program, solvency dates, prior D.A. service, prior WSC participation, etc.)
- e. Prior experience of local fellowship in hosting conventions, workshops, fellowship days, etc.
- f. Details of proposed area, including airport proximity and transportation costs to/from airport, other general costs, seasonal considerations, etc.
- g. Any other information that would help the Conference Committee understand the area's capabilities, depth of experience, willingness, etc.

3. The normal selection process includes the WSC Conference Committee making a recommendation as a motion to the World Service Conference Convocation two years prior to the event.

4. By tradition, the Chair of a Host Committee whose bid has been accepted is expected to attend the World Service Conference for the year immediately prior to the WSC they'll be hosting as a non-voting observer. It is not recommended that the Host Committee Chair serve as either a GSR or ISR in the year preceding the conference due to time constraints and workload. In either case, the Chair's costs for attending the preceding year's WSC, including registration, travel, lodging, and meals, will be paid as a conference expense.

5. Once a host city/area is selected, a GSB Trustee will be assigned to the Host Committee to serve as a liaison between the Host Committee and the GSB.

6. In preparation for the Conference, the GSB will:

- a. Sign all contracts (Hotel, audio/visual, technical requirements, DJ, etc.)
- b. Create and approve the Conference income and spending plan
- c. Create and approve the registration packet
- d. Approve the Conference theme
- e. Approve flyers and fundraising outreach to the Fellowship
- f. Provide the Host Committee with seed funds (approximately one year in advance) Other important considerations:

- The WSC is traditionally held in early- to mid-August.
- Approximately 100 – 150 D.A. members attend the Conference. A majority of the attendees are from the United States.
- Twelve breakout rooms are needed: Ten for Committee and Caucus meetings, one for the GSB, one for the hospitality room, plus a storage area for the host committee.
- One large ballroom, set up classroom-style, is needed for the general sessions and the Convocation. A second large room is needed for buffet meals.
- Accommodations and meals for 100 – 150 people will be needed, including vegan and gluten-free options. The GSB can provide sample menu suggestions to hotels to accommodate these needs and to ensure accurate pricing estimations.
- A Fellowship Day is traditionally held in conjunction with the WSC on Saturday afternoon of the Conference week. The Host Committee plans and conducts this event.
- A Gala Dinner is traditionally held Saturday evening. The event includes dinner, a speaker, a talent show, and dancing, and is open to delegates, non-delegate D.A. members, and guests. Adequate seating must be assured for this event, along with additional floor space for the evening's entertainment and dancing (typically 120 - 150 attendees total). The Host Committee plans and conducts this event.

For more information on hosting the 2027 or other future World Service Conference, Contact [bidsforWSC@debtorsanonymous.org](mailto:bidsforWSC@debtorsanonymous.org).

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