

## **Service Opportunity: Magazine Layout Editor** **Project Contributor for the GSB Communications and Technology Committee**

**The CommTech Committee seeks a Project Contributor with professional InDesign layout experience to prepare D.A.'s 2 digital publications every 3 months.**

Project Contributors are recovering D.A. members who have experience or expertise in a particular field, and are willing to serve on a specific project for the benefit of the Fellowship. For more information, please visit the official website at [www.debtorsanonymous.org/service](http://www.debtorsanonymous.org/service)

Ideal Candidate will be motivated, punctual, organized, thorough, detail-oriented, and orderly, will work well with others, and be highly service-oriented.

D.A. members interested in serving in this role should have:

- At least 3 years experience with InDesign
- Familiarity with Google Drive / Docs / Sheets
- One year of not having incurred new unsecured debt. Exceptions to this suggested length of solvency will be made on a case-by-case basis.
- Active engagement in the Twelve Steps and Twelve Traditions.
- General aptitude for technology.
- Availability for participating in the committee's monthly conference call.
- Availability to support individual projects with in-depth independent effort.

**To apply, candidates should prepare the following materials:**

- **Signed Letter of Intent** stating interest, that the candidate meets the requirements, and providing contact details including full name, address, telephone number, and email address.
- **Service/Professional Resume** showing prior D.A. service and any professional qualifications or experience that may be helpful to the GSB Committee.
- **Signed Letter of Recommendation** in the form of signed letter from the nominating person, group making the nomination, or another D.A. member who knows the applicant.

**Please submit materials** electronically (Word or PDF) to the GSB Nominations and Procedures Committee at [office@debtorsanonymous.org](mailto:office@debtorsanonymous.org)