

Open Service Position—Call for Resumes

Appointed Committee Member for GSB Finance Committee

Each committee of the General Service Board (GSB) may choose to select one or more Appointed Committee Members (ACMs) to serve on the committee. ACMs are D.A. members who usually have experience or expertise in a particular field, and who desire and are willing to do service at the world level.

The GSB Finance Committee has an opening for an ACM, and is searching for an individual to fill this service position.

Responsibilities:

- Attend monthly Finance Committee meetings via teleconference (usually held on Sunday afternoon/evenings)
- Assist in the preparation of plan vs. actual reports for special events such as the World Service Conference (WSC), regional forums, and fellowship-wide conference calls, and for publications such as the *DA Focus*
- Assist in the preparation of spending plans (D.A.'s annual spending plan, the WSC spending plan, etc.)
- Assist the Finance Committee with various committee agenda items and projects

Term of Service:

- 3 years, renewed annually, for a maximum of two 3-year terms

Minimum Qualifications:

- Actively working the Twelve Steps of Debtors Anonymous
- Have at least three years of not incurring new unsecured debt
- Had at least two PRG/PRMs
- Have D.A. service experience (preferably as a treasurer, GSR or ISR)
- Have reliable and private access to a telephone, a computer, a printer, and email
- Able to work within the committee structure
- Note: Past World Service Conference delegates are not eligible to apply until one year after their last conference

Additional Desired Qualifications:

- Experience using QuickBooks accounting software
- Experience/skill as a professional accountant or bookkeeper
- Experience in finance or business management
- Experience with spreadsheet software

Nomination Process:

Nominees are asked to submit the following documents:

- A Letter of Nomination from a person or group, stating their knowledge of the nominee's experience in a service role or activity.
- A Letter of Intent from the nominee stating their interest in serving as an ACM of the GSB Finance Committee, and that they meet the guidelines described for the position.

- A biography or service resume of the nominee showing prior DA service; other Twelve Step service; and any education, professional experience, and other qualifications relevant to this service position.

The above documents should be emailed (preferable) to: mem@debtorsanonymous.org, or mailed to: Debtors Anonymous General Service Board, PO Box 920888, Needham, MA 02492.

Deadline for applications:

Open

Selection Process:

The Finance Committee reviews and evaluates all nomination packages. Eligible candidates are then interviewed by the Committee. The name and supporting material of the final candidate are then forwarded to the full General Service Board for approval.

For more information:

Please refer to the document titled "How to Become an Appointed Committee Member", available at: <http://www.debtorsanonymous.org/docs/ACM-faq.pdf>.