

**4TH ANNUAL WORLD CONFERENCE
CHICAGO, ILLINOIS
MINUTES OF THE SEPTEMBER 16, 1990 CONVOCATION**

Chairperson: Marjie M., Novato, CA
Acting-Secretary: Chrys L., Chicago, IL

The meeting started at 9:04 a.m., opening with the Serenity Prayer. The Chair reminded everyone that only the registered GSR's and 11 General Service Board Trustee's have voting power and that the Board meeting follows the convocation at 12:30 p.m.

There are 47 registered and paid GSR's and 11 trustees eligible to vote.

Etain O., NY, mentioned that a book called "Bunch of Thoughts" was being passed around and that she would appreciate any additions be sent to her.

The convocation thanked Chicago for all the work put into the conference, thanked John H. for founding DA, and the GSR's for their efforts.

Ground rules for the meeting were announced: 1) the committee chairperson will report for each committee; 2) some items will be voted upon at this time; and 3) some discussion will be expected before items are voted on.

FELLOWSHIP COMMUNICATIONS:

Margee F., Chicago, Chairperson: 45 groups were added to the mailing list in the past year. This list enables DA to contact two-thirds of the groups "out there." Thanks goes to Tom C., Trustee, who has helped out.

The International and National network will continue to:

1. contact the 81 orphan groups
2. maintain and update the World Service Directory
3. add new contacts for new meetings

4. increase input for Ways & Means

The contest for the cover of the World Service Directory will continue; contest guidelines will be sent to GSRs. Group registration forms are available. Quarterly updates to the World Service Directory will also be available. Richard C. will continue as Acting-Editor of Ways & Means. This committee will request articles, paragraphs, information from the fellowship for upcoming issues of Ways & Means. Ways & Means will now be including a "Recovery Column."

Finally, a pamphlet entitled "Suggested Guidelines for New Meetings" is now available.

(SEE APPENDIX A FOR FELLOWSHIP COMMUNICATIONS COMMITTEE MINUTES AND ROSTER)

AD HOC COMMITTEE: RECOVERY BOOK

Acting-Chairperson: Richard C., California. This ad hoc committee consisted of General Service Board members, General Service Representatives and interested DA members. This group met to discuss the process for creating a recovery book for DA. The following items were decided:

1. This group is not about content; we're just about creating the process.
2. We will work toward establishing recommended procedures to guide the creation of the Recovery Book.
3. We will be reporting regularly to the General Service Board about our progress.
4. As we're aware that not everyone who was interested in working on the procedures for the Recovery Book had a chance to attend this ad hoc meeting, a sign up sheet is available for any interested people.

(SEE APPENDIX B FOR AD HOC COMMITTEE: RECOVERY BOOK MINUTES AND ROSTER)

CONFERENCE COMMITTEE:

Chairperson: Duncan G., Santa Rosa, CA. Duncan stripped -- to show us this year's World Conference T-shirt. Thank you Duncan. The following was reported to the convocation with some items being voted upon:

1. The consensus of the Conference Committee was to retain fellowship aspects of this weekend and to continue with the same length of conference.
2. Regions for the 1992 conference which have NOT had the conference were suggested: Atlanta, Boston, St. Louis, Dallas, and Florida. George D., Trustee, noted that at least 10 exceptional people were needed. Representatives of these areas expressed interest and various reasons for having or not having the conference in their areas. In accordance with "alternating conference sites," a "large recovery region" following a "small recovery region" logic is being applied from year to year.

San Francisco will hold the 1991 conference as voted upon at the 1989 Washington, D.C. conference.

It was moved and seconded that Dallas, Texas host the conference in 1992 AND PASSED (For: 37; Against: 10; Abstentions: 3).

It was moved and seconded that Boston, Massachusetts host the conference in 1993 AND PASSED (For: 53, Against: 0; Abstentions: 0).

3. The date of the 1991 World Conference in San Francisco is October 3, 4, 5, and 6.
4. The Northern California GSR area group will be the umbrella organization that hosts the conference with assistance from the Bay area intergroup. Note: keeping difference between Host Committee and Conference Planning Committee.
5. The purpose of the conference is set forth in the interim conference charter and it was discussed that more information about this be sent to newcomers through conference information packets and the ways and means.
6. During the discussion of how the Conference Committee will communicate during the year, it was discussed that this committee did not reflect national membership. Actions will be taken to get more national input. Jennifer volunteered to act as liaison, also using Ways & Means in this effort.
7. Planning next year's conference, groups will be receiving information six months in advance of the conference.
 - a. Possible themes for the 1991 conference: EDUCATION; THERE IS ENOUGH; DA's PRIMARY PURPOSE, DA - MARCHING TOWARDS PROSPERITY; NEWCOMERS; ACTION IS THE MAGIC WORD; AWARENESS; GROWING UP IN DA; and VISIONS.
 - b. It was decided in the Conference Committee meeting that

in the past the Board of Trustees have played a major part in the formulation of the agenda for the conference and this committee is moving towards taking a more active role in this work.

- c. The Conference Committee encourages individuals to submit World Conference agenda items and that an announcement to this effect will be printed in the Ways & Means.
 - d. The committee received a spending plan and report in regards to preparation of last year's conference in Washington, D.C. from Chris F., our thanks go to Chris F.
 - e. Randy K., Chicago, agreed to continue sitting on this Conference Committee as a resource of experience.
8. It was suggested that a time for personal expression and sharing be added during the business session of the conference.
9. This committee supports sober time-planning, seeking to limit and prioritize long agendas.

Conference Committee Proposals:

- a. It was moved and seconded that a board member be made available for consultation when an individual's concerns are not addressed in that individual's committee:

PASSED: For - 21; Against - 26; Abstentions - 7

GROUP
CONSCIENCE
TAKEN:

Yes - 17; No - 33

No clear decision was reached and it was moved and seconded to table this item: PASSED

- b. It was moved and seconded that a workshop on time debting be included in next year's fellowship day AND PASSED (For: 34; Against : 11; Abstentions: 5).
- c. It was moved and seconded that a discussion of degenderization of the steps and traditions be included in next year's conference agenda AND PASSED (For: 28; Against: 20; Abstentions: 5)

In closing this committee's report, Santa Rosa gave a check for \$124 to the Board.

(SEE APPENDIX C FOR CONFERENCE COMMITTEE MINUTES AND ROSTER)

PUBLIC INFORMATION COMMITTEE

Co-Chairs: Susan P., Sommerville, MA and
Chris F., Silver Spring, MD

Attraction vs. Promotion: An ad hoc subcommittee was created to study what local groups can do for attraction (perhaps a listing in papers, tourist magazines, etc.); how to deal with the media and perhaps create a pamphlet for that information.

Public Information Manual: A pamphlet entitled "Slow Is the Way to Go" will soon be available. The committee will be responsible to get this out to the groups. A pamphlet about working with help professionals will be looked into.

Intra-Committee Communications/Calendar: There will be 5 teleconferences during the remainder of 1990 through 1991.

(SEE APPENDIX D FOR PUBLIC INFORMATION COMMITTEE MINUTES AND ROSTER)

GENERAL SERVICE OFFICE

Chairperson: Maureen K., NY

It was announced that the GSO has moved from St. Ignatius Loyola Church to executive space at 420 Lexington Avenue, NYC. Although there is a new address, it was requested that DA members do NOT mail things to that address; continue to use the P.O. Box.

The GSO is looking for part-time help; specifics will be discussed with applicants.

(MINUTES NOT AVAILABLE AT THE TIME OF THIS PRINTING)

FINANCE COMMITTEE:

Chairperson: Jerry P., Boston

The committee discussed composing a letter to be sent to GSR's about ideas for raising money for the General Service Office. Charles S., Chicago, will compose that letter for approval by the committee.

It was moved and seconded that: receipts for group contributions/donations be given provided there is a self-addressed stamped envelope enclosed, AND PASSED (For: 29; Against: 9; Abstentions: 15).

Sharon C., Chicago, was elected and accepted conference chairperson for next year.

(SEE APPENDIX E FOR FINANCE COMMITTEE MINUTES AND ROSTER)

SERVICE COMMITTEE:

Chairperson: Doty M., Chicago

The Service Committee would like to establish a column in the Ways & Means to keep in contact with the fellowship.

A 12th Tool (Service) was presented to the convocation for a vote, which unfolded as follows:

It was moved and seconded that: "The basic purpose of our fellowship is to carry the message to compulsive debtors who still suffer. Carrying the message is the most fundamental form of service. When we perform service for the Group, Local Intergroup or at the General Service level, a sense of accomplishment and self-fulfillment emerges. We strengthen our faith in our own recovery."

The vote: For: 23 Against: 21 Abstentions: 8

Because of the close split a group conscience was taken as follows: In favor: 35 Not a firm conviction: 13

A spokesperson for each vote commented:

For: "Service IS a tool for recovery."

Against: "Not in agreement with the wording."

Abstention: "Break the motion into two segments, i.e.,
1) tool and 2) wording."

Another group conscience was taken: "Would your vote have been impacted if the tool and wording were separate?"

For: 29 Against: 20 Abstentions: 0

With that, Service as a tool has been referred back to the Service Committee.

(SEE APPENDIX F FOR SERVICE COMMITTEE MINUTES AND ROSTER)

LITERATURE COMMITTEE:

Chairperson: Susan S., San Francisco

A vote was taken on approving the following pieces of literature as "Conference Approved":

	<u>FOR</u>	<u>AGAINST</u>	<u>ABSTENTIONS</u>	<u>TOTAL</u>
1. Business Meetings	43	0	7	50
2. Anonymity	47	1	5	53
3. Debt (Re)Payment	37	8	6	51
4. Communicating With Creditors	38	8	5	51
5. Using the Telephone	45	1	5	51
6. Pressure Group(revisions)	46	2	6	54

Literature drafts for next year are available for discussion throughout the rest of 1990. Please return comments on these drafts before December 31, 1990.

Sub-committees within the Literature Committee will address the following: 1) new ideas; 2) current literature in progress; and 3) structure and process.

The new co-chairs for 1991 are Al G., Chicago and Katherine D., NY.

(SEE APPENDIX G FOR LITERATURE COMMITTEE MINUTES AND ROSTER)

END OF COMMITTEE REPORTS

MISCELLANEOUS BUSINESS ITEMS:

Should InterGroups be included in the Conference Committee structure? The Chair referred this to the Conference Committee and requested that they report to the conference next year.

The Service Committee would like to have their roster distributed to all the committees and...

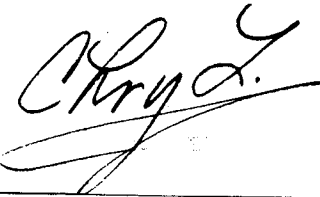
...a motion was made that: "the Service Committee would like to get a copy of all rosters so that information can be sent to the chairperson of each committee throughout the year," AND PASSED (For: 30*; Against: 11; Abstentions: 8. *NOTE: you may have your name omitted from these lists by telling Chrys L., Acting-Secretary, after today's meeting).

San Francisco was given the Memorial Gavel for the 1991 conference.

Allan S., Trustee Treasurer, announced that committees must create a spending plan for approval before incurring expenses.

The 1990 4th Annual DA World Conference was closed with the Serenity Prayer.

Lovingly submitted,



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APPENDIX A

FELLOWSHIP COMMUNICATIONS COMMITTEE MEETING

Friday, September 14, 1990

1. Introduction & Round Robin Sharing
2. Read 1989 Minutes
3. Tom C., Trustee, gave report on 1989-90 Committee actions (copy attached)
4. Tom C., Trustee, reported on current status of Communications:
 - We have 245 known DA groups; up from 202 in January
 - 77 GSRs representing 93 groups are on our mailing list
 - 66 Group contacts, representing 71 groups are on our mailing list
 - We can now communicate, therefore, with 164 out of 245 groups, or 67% (this is up from 75 out of 202 (37%) in January)
 - We need to find ways to communicate with the 81 "orphans" who represent 33% of the DA groups
5. Suggested Agenda was distributed.

Saturday, September 15, 1990

In attendance were: Tom, NY; Richard, CA; Betsy T., D.C.; Jerry P., Boston; Smithy B., Austin, TX; Margee F., Chicago; Jim C., Oxnard, CA; Jennifer L., Philadelphia; Cindy, Lombard, IL; Liz S., Juneau, WI; and Judy C., Cleveland.

1. Selection of Chairperson - Margee, GSR, Chicago, IL
2. Selection of Secretary - Judy, GSR, Cleveland, OH
3. Treasurer position to be handled jointly between Tom, NY and Judy, Cleveland.

OLD BUSINESS:

4. Contest for World Directory Cover
 - a. 1 design submitted in last year.
 - b. New directory printed is now available at the conference and can be ordered through the GSO; cost is \$3.00 per copy.
 - c. Tom will write brief article about World Service Directory in Ways and Means publication.

- d. How to stimulate interest in cover design contest?
 - 1.) Announcement of contest at 1990 conference
 - 2.) Follow-up with mailer of contest info
 - 3.) Network with GSR and intergroup members to bring the contest to their attention
 - 4.) Shorter deadline for contest applicants
 - 5.) Jennifer volunteered to coordinate contest entries and distribute copies of the entries to the Fellowship Communication Committee members.
 - 6.) The contest will be on the agenda for the conference call

- e. Specifics regarding Contest:
 - 8.5x11", black and white print that can be copied. Deadline for entries is December 15, 1990. Contest entries are sent to Fellowship Communication (which will be forwarded to Jennifer). Necessary info on cover design will be included as well as the layout for the design.

- f. Jennifer will design a flier which includes the specifics which will be used as the mailer and in the Ways and Means publication.

- g. The choices of ink and paper color may be optional to artist and will be determined at a later time.

- h. Also whether the artist's first name, last initial, and origin can be included in the publication will be determined at a later time.

- 5. Revisit artistic revision of GSR registration form: Tom and Smith will coordinate the re-work of the form's design.

- 6. Computer DA Bulletin Board: Issue had been previously tabled pending further information. Concerned members raised question of how to ensure anonymity, limiting access to its members only -- issue dropped by group.

- 7. Ways and Means Publication:
 - a. Richard informed the group that volunteers are needed in every position at any level of participation.
 - b. Tom volunteered to put the Ways and Means mailing list on his computer and generate the mailing labels.
 - c. Jim offered to be involved as the international contact and correspondent for the publication.
 - d. It was adopted that being regional contacts for the DA area membership be part of the duties of the Fellowship Communications Committee members in order to facilitate the flow of articles and ideas to the Ways and Means publication.
 - e. The committee members will share the need for articles

- and ideas with other GSRs and offer support.
- f. Richard volunteered to write out the job descriptions for each available position in Ways and Means and mail them to the committee members to stimulate volunteers for the positions in the DA group.
 - g. Smithy volunteered to be the features editor and to work on the Recover issues dialogue column with Richard. Specifics for contribution to the column by the DA membership includes paragraphs or articles that speak from the individuals' personal experience, strength, and hope.

NEW BUSINESS

1. Orphan Groups:

- a. Regional contract by committee members will be made in an effort to establish a group contact and fill in missing information to World Service Directory to revise and update the regional group lists.
- b. How to contact the missing groups? Find an area GSR and ask them to investigate through a phone call or better.

2. Expense reimbursement of committee members:

- a. submit receipts/bills to Tom and list separate reasons for expense under one of the 3 categories: Ways and Means, World Service Directory, or GSR list.
- b. All lump sum reimbursements of \$50 or more require prior approval for spending by Tom.
- c. Tom will supply reimbursements for amounts needed immediately, but would appreciate that reimbursement requests be grouped in amounts of \$25 or more to reduce the number of individual checks being written.

3. New Group Program:

- a. If a new group returns the group registration form, we can maintain contact and the group is entered into the World Service Directory.
- b. What do we do when we don't receive a group registration form after the initial inquiry for literature by a group or contact person? How do we follow up to see if the group is established and make attempt to establish a contact?
- c. Follow up through Regional Contacts of Fellowship Communication Committee members.

- d. Contact will follow up with a letter or phone call within one month of the group/persons request for information.
 - e. Tom will forward the address/phone number/name of the person(s) who requested the information to the regional contact.
 - f. Margee volunteered to generate a sample contact letter which includes the following information:
 - Did the group start?
 - Did you fill out the group registration form?
 - Do you want to be a regional contact?
 - Who am I contact you?
 - Why did I contact you (offer as a resource)?
 - The closest intergroup and contact person.
 - g. Tom, Margee, and Richard agreed to write an article on how to obtain information within the DA organization including: How to get information, addresses and phone numbers for information; where to send information.

The group decided to contact Service Committee for this article.
 - h. Regional Contacts who contact new groups will revise, correct or complete missing information for the World Service Directory.
4. Loners: persons or groups in remote areas
- a. Will be contacted by the regional contacts for support and update.
 - b. Judy volunteered to write an article on the subject of Pen Pals to facilitate communication between members -- especially loners -- for support.
5. Summary:
- a. Individual duties:
 - 1.) Tom will send: full regional lists to GSRs; mailing labels to Jennifer; new group and meeting information kits to each committee member; sample new group contact letter to each committee member; and extra copies of the group registration forms to each committee member.
 - 2.) Richard will send a cover letter and job descriptions on the Ways and Means publication to

each committee member. He will also submit an itemized spending plan for the Ways and Means to the committee members.

- 3.) Judy will copy each committee member and conference chairperson with the minutes of this meeting and the regional contact committee member list.
- 4.) Betsy will write an article summarizing the 1990 conference and committee accomplishments.

b. Project List/Action Plan:

1.) International and National Network

a.) Composed of regions represented by the Fellowship Communication Committee members.

b.) Serves 4 functions:

- To contact 81 Orphan groups from who DA has no contacts
- To maintain and update accurate information for the World Directory List
- To follow up on all new group contacts in our regions
- To increase input in our regions for articles and ideas for the Ways and Means publication. The goal is to gain a more national representation and participation on the Ways and Means

2.) World Service Directory Cover Contest

- a.) Show the new directory at the conference.
- b.) Ordering information: buy here at conference or order from GSO for \$3.00 per copy.
- c.) Alert conference attendees of Contest and of December 15 deadline.
- d.) Guidelines: see Jennifer or Smithy.
- e.) Contest flier will be mailed (shortly after conference).
- f.) Announce that corrections/revisions in World Service Directory be sent to GSO.
- g.) Announce group registration form availability at conference.
- h.) Announce Ways and Means order form at conference.
- i.) Quarterly update on regional lists; they're available.

3.) Ways and Means:

- a.) Richard continues as acting-editor
 - b.) Announce volunteers are needed for positions available on Ways and Means
 - c.) Call for articles and new column: Issues in Recovery Forum
 - d.) Smithy and Richard will coordinate the form column
 - e.) Announce need for person interested in desk top publishing for Ways and Means publication. (Current person is moving on after 2 years of bringing you Ways and Means.)
 - f.) To work for 3 articles per year from each region for publication.
- 4.) Conference Call

Scheduled for: Sunday, January 13, 1991
Time: 9:00 p.m. Eastern Standard Time;
6:00 p.m. Pacific Time

FELLOWSHIP COMMUNICATIONS COMMITTEE

1990-1991 SPENDING PLAN
September 15, 1990

Ways and Means: to be determined by Richard

World Service Director:

Printing	\$2,000
Postage	100
Supplies and Copies	200
Telephone	300
Subtotal	<u>\$2,600</u>

General Service Representative List

Printing	\$ 150
Postage	
Supplies/Copies	150
Telephone	200
Subtotal	<u>\$ 500</u>

General

Postage	\$ 30
Supplies/Copies	50
Telephone	50
Conference Calls	220
Subtotal	<u>\$ 350</u>

Total without Ways and Means Spending Plan: \$3,450

WORLD SERVICE DIRECTORY COVER CONTEST SPENDING PLAN:

Mailing and envelopes	\$ 70
Printing	18
Subtotal	<u>\$ 88</u>

(Part of the 1990-1991 World Directory Spending Plan)

WAYS & MEANS SPENDING PLAN:

Printing	\$ 600
Postage	720
Supplies/Copies	300
Telephone	480
Subtotal	<u>\$2,100</u>

APPENDIX B

RECOVERY BOOK AD HOC MEETING

A group of people (both General Service Board members, General Service Representatives and interested DA members) met to discuss the process for creating a Recovery Book for Debtors Anonymous. Our group has decided the following items:

1. This group is not about content; we are just about creating the process.
2. We will work toward establishing recommended procedures to guide the creation of the Recovery Book.
3. We will be reporting regularly to the General Service Board about our progress.
4. As we are aware that not everyone who was interested in working on the procedures for the Recovery Book had a chance to attend this ad hoc meeting, I have a sign-up sheet for any interested people.

COMMITTED.DA

APPENDIX C

CONFERENCE COMMITTEE MEETING

1. The consensus of conference committee was to retain fellowship aspects of this W/E and to continue with the same length of conference.
2. 1992 conference location: Explore(d) regions in DA that have not had conferences. Possible choices include: Atlanta, Boston, St. Louis and Dallas. Florida was also mentioned. To determine if there is interest in these areas to host the conference, George noted that at least 10 exceptional people were needed.
3. Date of 1991 conference in San Francisco _____ 3,4,5,6 of October.
4. It was decided that the Northern California GSR area group be the umbrella organization that hosts the conference with assistance from the Bay Area Intergroup (the extent of which will be decided by that group).

We attempted to clarify the difference between the local host committee responsible for putting on the conference and the conference committee which sets policy in relationship to the conference.
5. The purpose of the conference is stated in the interim charter and it was discussed that more information about this be sent to newcomers through conference info packets and the Ways and Means.
6. During the discussion of how we will communicate during the year it was discussed that this committee did not reflect national membership; action was taken to contact other committees to get more national input. Jennifer volunteered to act as liaison also using Ways and Means in this effort.
7. Planning next year's conference: getting info to groups six months before conference.
 - a. Possible themes for 1991 conference: Education; There Is Enough; DA's Primary Purpose; DA -- Marching Towards Prosperity; Newcomers; Action is the Magic Word; Awareness; Growing Up In DA; and Visions.
 - b. There was a discussion that in the past the board of trustees has played a major part in the formulation of the agenda for the conference and this committee is moving towards taking a more active role in this work.
 - c. This committee encourages individuals to submit World

Conference agenda items. Announcements to this effect will be printed in the Ways and Means.

- d. This committee gratefully received a report and spending in regards to preparation of last year's conference in Washington from Chris F.
 - e. Randy K., Chicago, agreed to continue sitting on this conference committee and act as a resource given his experience at this year's conference. He shared that finding a conference location and negotiating a price with New York was a lengthier process than expected.
8. It was suggested that a structure for expression of individuals' feelings at this committee, incorporating a break for personal sharing during the business session.
 9. This committee affirms the need for sober time planning, seeking to limit and prioritize long agendas.

Duncan G., Chair

APPENDIX D

PUBLIC INFORMATION MEETING

Old Business Diana D. read the minutes of last year. Noted that minutes were really a synopsis. Accepted as read. Susan P. recapped Friday p.m. activities.

New Business: Agenda set for working session as follows --

1. History of DA PI in the past year
2. General Guidelines/Discussion of Sample Pieces
3. Attraction vs. Promotion
4. Who should respond to the Public on behalf of DA?
5. Public Information/Special coverage
6. Voting new chair
7. Intra-committee communications/calendar
8. Spending Plan
9. Report to Fellowship

Committee decided to discuss agenda items as a body.

1. History of Past Year: No meetings this past year. Diana has worked with members ad hoc. Diana's number is on the national hotline for media. She then finds someone who contact the report. She emphasized that DA must not give out numbers of members; also that the media demand sped and we don't need to get hooked into that. Diana works carefully with the DA board and committee to make sure DA is presented accurately. Two big TV items this year were a shoot with German TV and "48 Hours" with CBS.

She also let us know that the person whose anonymity was broken on "48 Hours" was not someone who was working with GSB. CBS had signed not to break any DA anonymity.

2. General Guidelines/Sample Pieces: The committee examined the work of the last two years, "Slow is the way to go", as well as, potential sample pieces for responding to PI requests.
3. Attraction vs. Promotion: Can DA be advertised? Alan reported that other 12-step programs advertise. Paula mentioned that it isn't within traditions to advertise. Chris stressed that Washington, D.C. worked to make sure of its infrastructure for handling new members, i.e., phone answering service, mail box, etc. Susan brought up the history of AA as a one-to-one slow growth so that level of recovery would match amount of newcomers. Alan asked if we couldn't raise the bottom by connecting to regions of more experienced DA folks for information and training.

Mary moved that we create an ad hoc subcommittee to study what local groups can do for attraction. Passed. The

subcommittee will consist of Jackie, Chris, Lynn, Paula, Tari. Mary will chair the committee.

4. Who should respond to the Public?: Diana stressed that newcomers should **not** speak to the press, but get press connected with more experienced folk. Discussion confirmed last year's suggestion that "Slow is the way to go."

Tari and Lynn talked about great difficulty in getting in touch with GSB for help, which lowers local trust in using New York for help.

Diana proposed that the guideline for spokespersons be no less than that for GSRs as laid out in the new pamphlet (one year of solvency, service experience and active membership in a home group). Passed unanimously.

Chris suggested that new groups receive the "Slow is the Way to Go" as part of their beginners packet.

Alan moved to accept the current guidelines (except for grammatical and typographical errata and today's revisions) for publication and mailing to all GSR's and Intergroups. David amended to include mailing to all groups where there was no known GSR or Intergroup. Passed.

Paula moved to create a PI Manual Subcommittee whose charge would be to continue reviewing and revising the guidelines. They are also responsible for getting current guidelines printed and distributed. Passed. Subcommittee members will be Paula, David, Diana and Pete.

5. Public Information: Special Coverage: Since any major media coverage will generate many inquiries and newcomers, local and national areas to be affected must be warned in advance (local must warn national of major press and vice versa).

Jackie moved to set up a phone tree for national information distribution, then it is each of our responsibility to contact our region. Jackie and Chris decided on order and distributed listing to committee.

6. New Chair: John will chair next year's meetings. Tari will chair teleconferences.

7. Intra-Committee Communications/Calendar: Agreed to meet via teleconference regularly. Mary moved to set up a Teleconference Communications Committee who is charged specifically and planning and executing these teleconferences.

Teleconference Chair: It is this person's job to set up teleconferencing (Rolm?), confer with subcommittee chairs, draw up agenda and send to secretary. Follow up.

Teleconference Secretary: Reminders for meetings, including agenda and attachments. Minutes mailed afterward.

Tari will chair and Alan will be secretary.

There will be five teleconferences on the second Sunday of the month; dates as follows:

November 9, 1990; January 12, 1991; March 12, 1991; May 12, 1991; and July 14, 1991

All meetings will take place at: 7 p.m. Pacific Time; 9 p.m. Central Time; 10 p.m. Eastern Time

Regional Representatives for Teleconferencing are:

Diana, Board/NYC	Mary, Chicago
Susan, New England	Tari, Texas
Chris, Mid-Atlantic	Saundra, N. California
David, Southeastern	Robin, S. California

9. Spending Plan: National Plan will be submitted now for approval. Local PI spending plans should be submitted at the November Teleconference.

<u>Quantity</u>	<u>Item</u>	<u>@</u>	<u>TOTAL</u>
5	Teleconferences	\$165.00	\$ 825
	Long Distance - Misc	750.00	750
	Contingency		
	Subcommittees	200.00	215
225	Mailing Guides	.89	200
200	Teleconference Letters	90.00	90
	Teleconference Stationery	120.00	120
	TOTAL		\$2,200

10. Report to Fellowship:

Three Subcommittees and Charges
General guidelines and help available to meetings.
Definition of Public Information.
Stress Local to National and National to Local information
"Back up the PI Committee -- you're part of it!"

Respectfully submitted...L'Shana Tova (A good and sweet working year together!)

Alan Amberg, Chicago

APPENDIX E

FINANCE COMMITTEE MEETING

MPU: If a group sends a request for receipt and a SASE, the General Service office will return to that group a receipt.

(Note: it is our understanding that a receipt and acknowledgement is always sent in the case of a personal contribution.)

MD: (3/3/2) Recommends that the board publish a concise summary of actions taken at each board meeting to all GSRs in a timely fashion. (It seems to us that Ways & Means is an appropriate place, but we leave this up to the board.)

There was a discussion of ways to produce a letter to be sent to each group explaining the need for funding GSB. It was decided that one member of the group would work on a letter describing:

1. What the GSO does
2. What the office does
3. What it costs
4. Ways groups can support the board

Charles S., Chicago, volunteered to draft that letter for approval by the committee.

Finally, Sharon C., Chicago, was elected to be the Finance Committee chair for the next year.

Cheers & Joy,

Jerry P., Boston

COMMITTEE.DA

APPENDIX F

SERVICE COMMITTEE MEETING

1. The committee recommended that a 12th tool -- Service -- be presented in written form to the conference for their approval.
2. The Service Literature Revision Committee agreed to review the written work of the "What is the GSR Committee: and present written revisions to the Board by December 1, 1990.
3. The committee identified the tasks for the completion of the Service Brochure:
 - a. re-writing/editing
 - b. layout/mock-up
 - c. final proofing
 - d. communication with the board

Calendar dates were chosen for task completion, as well as, individuals identified to do the work of each task.

4. The committee identified the methods of distribution for the Service Brochure which will be distributed at not cost to individual group meetings through: intergroup, area GSRs and the GSO.
5. A schedule of conference calls was established by the committee.
6. A new chairperson, Sharon Z. - Chicago, and Secretary, Marigrace C. - San Francisco, were chosen unanimously.
7. The committee agreed individually to write a column for the Ways and Means on specific topics related to Service.
8. The committee recommended that the names and addresses of committee chairperson be made available to the fellowship through Intergroup, area GSRs and the GSO.

Respectfully submitted,

Dotty Mayer
1989-1990 Chair