

GSB Public Information (PI) Committee

Call for Resumes: Appointed Committee Member (ACM)

Job Description

Each committee of the D.A. General Service Board (GSB) may choose to select one or more Appointed Committee Members (ACMs) to serve on the committee. ACMs are recovering D.A. members who usually have experience or expertise in a particular field. ACM is an unpaid service position.

The GSB Public Information (PI) Committee is seeking an ACM to lead regular training sessions for D.A. members willing to be contact persons for media inquiries, including speaking to the media directly. The trainings typically involve a two-hour conference call.

Responsibilities:

- Schedule and lead quarterly Media Contact Trainings (usually phone conferences)
- Act as point of contact for communications with D.A. members regarding media trainings
- Maintain the Media Contact List, which contains those D.A. members willing to serve as media contacts, and disseminate the list as needed to the General Service Office and the GSB Public Information Committee
- Coordinate D.A. responses to interview requests from the media, including providing guidance and support to the identified responder(s)
- Attend monthly conference calls of the GSB PI Committee

Minimum Qualifications:

- Minimum of one year of not incurring unsecured debt
- Have worked the Twelve Steps of D.A.
- Have a D.A. sponsor.
- Have a working knowledge and understanding of the D.A. Twelve Traditions
- Attend D.A. meetings regularly
- Attended at least one Media Contact Training call or WSC Media Contact Training
- Have reliable and private access to a telephone, a computer, a printer, and email
- Be willing to use one's full name, telephone number, and email address in communications the GSB, the General Service Office, and the media

Additional Desired Qualifications:

Media contact experience

Term of Service:

3 years, renewed annually, for a maximum of two 3-year terms

Nomination Process:

Nominees are asked to submit the following documents:

- A **Letter of Nomination** from the nominating person or group making the nomination, stating their knowledge of the nominee's experience in a service role or activity.

- A **Letter of Intent** from the nominee stating their interest in serving as an ACM of the GSB Public Information Committee, and that they meet the guidelines described for the position.
- A biography or **service resume** of the nominee showing prior D.A. service; other Twelve Step service; and any education, professional experience, and other qualifications relevant to this service position.

Deadline for Applications:

Open

All nominations for Appointed Committee Member should be sent to the following address:

Debtors Anonymous General Service Board
PO Box 920888
Needham, MA 02492
And emailed to office@debtorsanonymous.org

Selection Process:

The GSB Public Information Committee reviews and evaluates all nomination packages, then interviews eligible candidates. The name and supporting material of the final candidate are then forwarded to the full General Service Board for approval.

For More Information:

Please refer to the document titled "How to Become an Appointed Committee Member" at: <http://www.debtorsanonymous.org/docs/ACM-faq.pdf>